

WHADDON PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

Whaddon Village Hall, Church Street, Whaddon, SG8 5RY

Monday 13th May 2018 at 8pm

AGENDA

- 1.0 Election of the Chair of the Parish Council
- 2.0 Election of the Vice-Chair of the Parish Council
- 3.0 Receipt of Declarations of Acceptance of Office from elected councillors
- 4.0 Apologies for Absence
- 5.0 Receiving Declarations of Interest from Councillors on items on the agenda
- 6.0 Approval of Minutes – to resolve that the minutes from the Parish Council Meeting of 8th April 2019 are a correct record
- 7.0 Delegation Arrangements to Standing Committees (Planning Committee)
 - 7.1 Review of Terms of Reference for Planning Committee
 - 7.2 Receipt of nominations to the Planning Committee
- 8.0 Review of Parish Council Standing Orders
- 9.0 Review of Financial Regulations
- 10.0 Review of Parish Council representation or work with external bodies and arrangements for reporting back: (i) Whaddon Village Hall & Recreation Ground Trust
- 11.0 Review of inventory of land and assets
- 12.0 Review and confirmation of arrangements for insurance cover
- 13.0 Review of Parish Council's and/or Clerks memberships of other bodies
- 14.0 Review of Parish Council's Procedures:
 - 14.1 Complaints Procedure
 - 14.2 Requests under Freedom of Information Act 2000 and Data Protection Act 1998
 - 14.3 Dealing with the Press/Media
 - 14.4 General Data Protection Regulation Act 2018 (GDPR)
- 15.0 Setting dates, times and place of ordinary meetings of the full Parish Council for 2019/20

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- 16.0 Reports from Clerk and Councillors – to receive updates about progress on resolutions and actions from previous Parish Council meetings
- 17.0 Reports from District and County Councillors:
 - 17.1 District Cllr Report – receipt of oral report
 - 17.2 County Cllr Report – receipt of oral report
- 18.0 Public Participation
- 19.0 Correspondence & Complaints– noting receipt of significant items of correspondence and complaints
- 20.0 Planning:
 - 20.1 **S/1156/19/VC**: Variation of conditions 7 (Erection of Marquee limitations) & 8 (Limits of 52 events per year). Minstrel Court, Ermine Street, Whaddon. SG8 0AB.
- 21.0 Finance and Annual Return:
 - 22.1 Approval of cheques to be signed today-
 - R Huffer: £100 – Hedge cutting (approved in the March meeting)
 - Royston and District Community Transport: £100 – charity donation approved in April meeting.
 - CAPALC: annual membership - £240.00
 - Chairs expenses (October 2018-April 2019) - £100
 - Clerks salary - £381.88
 - 22.2 Update on annual return 2018/2019
- 22.0 Review and allocation to projects from reserves
- 23.0 Annual review of risk assessment for the Parish Council
- 24.0 Re-election of Trustees to Alfred Palmer Trust – Cllr W Elbourn and Mr C Coningsby
- 25.0 Whaddon Village Hall & Recreation Ground Trust – update: (i) noting receipt of oral report from member of WWH&RGT
- 26.0 Village Upkeep and Maintenance
 - 26.1 Reporting of upkeep or maintenance issues and agreement of actions
- 27.0 Items for next meeting – noting of requests for agenda items
- 28.0 date of next meeting – 10th June 2019 at 8pm

Signed.....

Date: 1st May 2019

A Bridges (Clerk)
whaddonpcclerk@outlook.com