

WHADDON PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

Whaddon Village Hall, Church Street, Whaddon, SG8 5RY

Monday 9th May 2022 at 8pm

All press and parishioners are invited to attend

AGENDA

1. **Election of the Chair of the Parish Council**
2. **Election of the Vice-Chair of the Parish Council**
3. **Apologies for Absence**
4. **Receiving Declarations of Interest from Councillors on items on the agenda**
5. **Approval of Minutes** – to resolve that the minutes from the Parish Council Meeting of 13th April 2022 are a correct record.
6. **Reports from Clerk and Councillors** – to receive updates about progress on resolutions and actions from previous Parish Council meetings.
7. **Reports from District and County Councillors:**
8. **Delegation Arrangements to Standing Committees (Planning Committee)**
 - a. Review of Terms of Reference for Planning Committee
 - b. Receipt of nominations to the Planning Committee
9. **Review of Parish Council Standing Orders**
10. **Review of Financial Regulations**
11. **Review of Parish Council representation or work with external bodies and arrangements for reporting back:** (a) Whaddon Village Hall & Recreation Ground Trust
12. **Review and confirmation of arrangements for insurance cover**
13. **Review of Parish Council's and/or Clerks memberships of other bodies**
14. **Consideration and approval of the Co-Option Policy**
15. **Review of Parish Council's Procedures:**
 - a. Complaints Procedure
 - b. Requests under Freedom of Information Act 2000
 - c. Data Protection Policy
 - d. Dealing with the Press/Media
 - e. Code of Conduct
16. **Setting dates, times and place of ordinary meetings of the full Parish Council for 2022/23**
17. **Public Participation**
18. **Correspondence & Complaints**– noting receipt of significant items of correspondence and complaints
19. **Finance and Annual Return:**
 - 19.1 Approval of cheques to be signed today-
 - Zurich insurance - £336.32
 - Staff wages and expenses - £346.23
 - E & E Plumridge (Whaddon News print) - £117
 - Herts and Cambs Ground Maintenance (3 rec cuts) - £234

- 19.2** Discussion and approval of Queen’s Jubilee commemorative gift to children under 12 years old.
- 19.3** Consideration and approval and signing of the Annual Governance Statement and the Accounting statements 2021/22.

20. Annual review of risk assessment for the Parish Council

21. Whaddon Village Hall & Recreation Ground Trust update

22. Village Upkeep and Maintenance

Reporting of upkeep or maintenance issues and agreement of actions

Date: 3rd May 2022

A Bridges – Parish Clerk