

**Minutes of Whaddon Parish Council's Precept Meeting held on 4<sup>th</sup> January 2016 at 8.00p.m. in the Village Hall, Church Street, Whaddon, Nr Royston, Hertfordshire, SG8 5RY.**

Present: Chair Mr L Ginger  
 Councillors Mrs K French, Professor A Milton, Mr R Scott,  
 Dr N Strudwick, Ms A Walker  
 Parish Clerk Mrs G van Poortvliet

- 1.0 Apologies for Absence** – received from Cllr W Elbourn (sickness).
- 2.0 Opening of recreation ground grass cutting tender 2016-18** – the Cllrs opened the two tenders received and the Clerk noted the results in the Tender Book. Action: the Clerk to table an agenda item for the next Parish Council (PC) meeting to award the recreation ground grass cutting tender.
- 3.0 Consideration of Parish Council Priorities for 2016/17** – a discussion was held around priorities for 2016/17 and any potential financial implications for the PC.
- 4.0 Discussion and agreement of parish running costs for 2016/17** – the forecast parish administration costs prepared by the Clerk were reviewed and discussed. Adjustments were made as appropriate. Additional monies were added to the budget for a handyperson to allow two hours a week to be spent on such activities as litter picking and path clearing as well as scheduled maintenance tasks. It was agreed that £12,630 be budgeted for 2016/17 (£12,240 budgeted for 2015/16).
- 5.0 Discussion and agreement of additional expenditure for 2016/17** – this was discussed with reference to the PC's priorities. It was agreed that the following additional expenditure be budgeted for 2016/17:  
 Village Hall & Recreation Ground car park donation £2,000  
 Village Hall infrastructure improvements (e.g. Wi-Fi line, projector, defibrillator) £2,000  
 Website development £500  
 Traffic calming measures £500  
 Total additional expenditure £5,000.
- 6.0 Consideration of projected cash position at 31<sup>st</sup> March 2016** – the Cllrs reviewed the projected cash balance at the 2016 financial year end. It was noted that it was likely that additional funds could be made available from the general reserve towards other projects such as the village hall car park. It was agreed to review the general reserve over the next few months and reallocate funds if possible. Action: the Clerk to provide calculations and table an agenda item for the March 2016 meeting to consider reallocating unspent funds to other projects.
- 7.0 Agreement of the 2016/17 Precept** – Resolved: that the total Parish Council funding requirement for 2016/17 (for parish running costs and projects) be £17,630 but, after taking into account anticipated income of £670, the precept be set at £16,960 (2015/16 £16,960). Actions: the Clerk to table an agenda item for the PC to formally agree the precept at the next PC meeting.
- 8.0 Receipt of request for agenda items for next Parish Council meeting** – none requested.
- 9.0 Date of next Parish Council meeting** – Monday 11<sup>th</sup> January 2016.

**There being no further business the meeting closed at 9.30p.m.**

**Note: this meeting was not a Public Meeting**