

Draft Minutes of Whaddon Parish Council Meeting held on 11th March 2019 at 8.00 pm in the Village Hall, Church Street, Whaddon, Cambridgeshire, SG8 5RY.

Present:	Chair	L Ginger
	Councillors	A Milton, A Birch, W Elbourn, R Scott & N Strudwick
	Parish Clerk	A Bridges
	District Councillor	P Hart & J Hales
	Members of the Public	1 present

1.0 Apologies for Absence – County Councillor S van de Ven

2.0 Receiving Declarations of Interest from Councillors on items on the agenda - None

3.0 Approval of minutes – to resolve that the minutes from the Parish Council meeting of February 11th 2019 were a correct record – Resolved the minutes were approved and signed by the Chair.

4.0 Reports from Clerk and Councillors – to receive verbal updates about progress on resolutions and actions from previous Parish Council meetings

The potential defibrillator light outside the village hall was discussed again and all three quotes had been obtained. Further clarification was required on the last quote, for £90 (plus VAT), as it was not clear if it included the actual light. Two previous quotes were given at £299 (plus VAT), and £165 (plus VAT). The price for electrical testing of the hall was the same for all three quotes. Action: Clerk to confirm details of the third quote.

- The new village sign will be installed towards the end of March.
- A possible replacement telephone box has been identified and members of the Parish Council will decide how much renovation work will be needed before a decision is made. Recent correspondence had all been in favour of keeping the telephone box at the top of Bridge Street.
- Grass cutting of public footpaths – The Chair has still not received a response from SCDC that it will provide financial support directly to the Parish Council to supervise grass cutting. Cllr Hart offered her assistance in getting clarification.
- The Great British Spring Clean from 22nd March to 23rd April is being held nationwide and it was decided that Whaddon would have its annual litter pick on April 6th, meeting at Ridgway Close at 10am.

- The request for funding from Royston and District Community Transport was agreed to be deferred until the April budget meeting.
- The AJP Trust was discussed and Cllr Elbourn stated that two people were beneficiaries in the last year and all Trustees wanted to continue supporting the Trust. The Chair agreed that it should remain for another year as it helped Whaddon residents specifically. Cllr Elbourn asked how long each Trustee could remain involved and the Chair reported he would investigate the details.
- The Parish Council agreed that their budget meeting would be at 8pm on Monday 1st April.
Cllr Hales entered the meeting at this point (due to a prior engagement).

5.0 Reports from District and County Councillors:

5.1 District Councillor – receipt of oral reports

- Cllr Hart spoke of her enquiry to South Cambridgeshire District Council concerning the parking on the grass by Ridgeway Close. The Parish Council decided that the best action would be a letter from SCDC to their tenants reminding them not to park on the grass which is getting damaged. Cllr Hart said that building a low-level fence would be difficult as the land was jointly owned by SCDC and Highways. It was also agreed that another sign to deter parking would also be helpful.
- Cllr Hart reminded the Parish Council that the South Cambridgeshire Customer Portal was online, which aims to enable residents to have a safe personal account where they can easily access council services. It is hoped that Planning Applications will be able to be submitted this way in the summer, again making the process much easier.

6.0 Public Participation - none

7.0 Correspondence & Complaints –

- East West Rail briefing invitation for Parish Councils on 4th March 2019 in Gamlingay 7-9pm (Email dated 21/2/19)
- South Cambridgeshire District Council invite to a Community Resilience Event - Saturday 9th March (email dated 27/2/19)
- South Cambs Parish Planning Forum invite for 6pm on 14th March at South Cambs Hall at Cambourne. (email dated 28/2/19)
- South Cambs Neighbourhood Plan information (email dated 4/3/19)
- South Cambs Greater Cambridge Planning Policy Monthly Update - March 2019 (email dated 6/3/19)

8.0 Planning meetings and updates – none.

Cllr Scott stated that the minutes from the recent Planning Meeting and the approved minutes from the Planning Meeting in September were not yet on the website. Action: Clerk to email updates.

9.0 Finance:

9.1 Approval of payments:

- Staff wages and expenses – £321.91
- Whaddon Village Hall Trust - £1,621.84 (grant funding and room hire)

Added to the original agenda to avoid late payments:

- Village bench installation - £120. This cheque was not signed as the Parish Council requested checking the height of the bench first.
- Handyman - £40

10.0 Annual Review of risk assessment for the Parish Council – this was decided to be reviewed, in line with the recent GDPR regulations, in the May meeting.

11.0 Whaddon Village Hall & Recreation Ground Trust:

11.1 Receipt of oral report from a member of WVH&RGT:

- Cllr Strudwick informed the meeting that the WVH&RGT committee held a meeting on March 4th. There had been no update on the heating, but the leaking radiator would be repaired under warranty.
- The Trust had a recent annual inspection of the playground and while there were no serious faults in their report, the quote for approximately £3,000 for minor repairs was agreed to be very high. Action: Clerk to research alternative maintenance companies.
- The Parish Council meeting was reminded that the next film night would be on March 29th, with a showing of Mamma Mia, after a successful first event held in February. Tickets are available from The Golf Club at £5 each.

12.0 East West Railway – The Chair reported that the feedback from The Parish Council had been submitted and all felt that the meeting held in the village was very successful. A large number of residents came and put forward their views and questions concerning the proposal. The Chair concluded by stating that the expansion to Bassingbourn Barracks was not mentioned in the consultation and that Cambourne was actively promoting the proposed new railway line to run through that area.

13.0 PCSO Meeting – this has been arranged for April 17th at the Village Hall from 5pm – 7.30pm. An email will be sent round to residents nearer the time for further information.

14.0 Annual Parish Meeting: The Parish would have its annual meeting on April 15th at 7.30pm to give an update on the last twelve months. All are very welcome to attend.

15.0 Village Plan: There was a short discussion about setting up a new Parish Plan committee. Cllr Hales reported that SCDC may be implementing a trial of a simplified neighbourhood plan in the near future, which may be relevant. This would also help to determine if future larger scale planning developments could occur in the village, whereas a Village Plan would not. The Parish Council agreed they may be interested in this and would wait to see if it materialised.

16.0 Village Upkeep and Maintenance: the road to Whaddon Gap had an especially high number of pot holes on one side and residents are reminded to keep reporting all pot holes

17.0 Items for next meeting – none

Date of next meeting – the Parish Council was reminded that the Finance Planning Meeting will be on 1st April. The next **Parish Council Meeting is on April 8th at 8pm** and **The Annual Parish Meeting is on April 15th 2019 at 7.30pm.**

There being no further business the meeting closed at 9.10p.m.