

**Minutes of Whaddon Parish Council virtual meeting held on  
18<sup>th</sup> May 2020 at 8pm.**

|          |                     |   |
|----------|---------------------|---|
| Present: | Chairman            | L Ginger  |
|          | Councillors         | R Scott, A Birch, N Strudwick, A Milton & J Hart, W Elbourn |
|          | Parish Clerk        | A Bridges   |
|          | District Councillor | J Hales and P Hart  |
|          | County Councillor   | S van de Ven  |

**1.0 Apologies for Absence – None**

**2.0 Approval of minutes – to resolve that the minutes from the Parish Council meeting of March 9<sup>th</sup> 2020 were a correct record – Resolved: the minutes were approved and will be signed at a later date.**

**3.0 Receiving Declarations of Interest from Councillors on items on the agenda –** Cllr Birch said that one of the planning applications on the agenda was from herself and it was confirmed it would not be commented on at this meeting but was for record only.

**4.0 Reports from Clerk and Councillors – to receive verbal updates about progress on resolutions and actions from previous Parish Council meetings:**

- The Chair reported that the PC have obviously suspended many of the previous tasks identified from our March Parish Meeting due to Covid-19– for example the annual litter pick. It is hoped that these will be rearranged in the future.
- No update on the possible dog waste bin from CCC – Action: Clerk to chase.
- County Broadband update from Cllr Strudwick – they are doing a further webinar on 27<sup>th</sup> May to give more information to interested residents. They need a further 39 properties to be viable in our area. Cllr Strudwick suggested they discount the lower uptake of numbers in Cardiff Place to help secure the service for the village.
- Cllr van de Ven highlighted that there has been a very high number of employees (working for the County Council) deployed to new roles due to Covid-19. This may address the lack of contact from some departments. Cllr P Hart also spoke of SCDC's Planning Department, who are successfully working remotely and so should be up to speed. Cllr P Hart explained that demand will fall for planning applications and it is hoped the backlog will be reduced fairly quickly. The Planning Committee has also met 'virtually' for the first time. Cllr P Hart offered to investigate a query from a resident who asked for a rough timescale when their applications would be processed

**5.0 Public Contribution –**

- The Parish Council had received a query concerning the trees affecting the internet and telephone lines in Dyers Green. Cllr Van de Ven suggested the PC contact John MacMillian, who works for County Farms to establish who is responsible for some of the trees Action: Clerk to contact.

**6.0 Covid-19 Issues** – prescription service was running well for residents. No further issues were reported.

## **7.0 Correspondence & Complaints –**

- Email from resident concerning parking on the top of Bridge Street (12/3/20). Cllr J Hart noted that people are now parking on the road by the new railings. The Chair reported that further correspondence has come from other residents of Ridgway Close, who are concerned that there was not a better solution in place. They have been reassured that this was work in progress.
- Request from County Broadband to attend the April PC Meeting (12/3/20).
- Email from Cllr Van de Ven informing the Parish Council of all committee meetings, both locally and county wide have been cancelled due to Covid-19 (17/3/20).
- SCDC – email confirming that the green bin suspension will take place until further notice (19/3/20).
- Email confirming the recent LHI bid for improvements to Whaddon Gap and the A1198 had not been successful (20/3/20).
- Planning application for 153 Bridge Street, Whaddon (SCDC 20/3/20).
- AGAR (Parish Council financial audit) delayed until autumn (PFK Littlejohn 24/3/20).
- Information about applications for a community fund during Covid-19 from CCC (24/3/20).
- Coronavirus Bill for Local Authority Meetings information (email from SCDC 26/3/20).
- Planning decision for Minstrel Court (S/1156/19/VC) from (SCDC 1/4/20).
- Email from SCDC with information supporting communities during Covid-19 (2/4/20).
- Planning application decision for 128 Meldreth Road (S/3574/19/FL) email from SCDC (3/4/20).
- NALC guidance on Local Council meetings during Covid-19 (3/4/20).
- Email confirming that the Parish Precept Payment would be paid in quarterly amounts during this time (SCDC 8/4/20).
- Planning application S/20/01503/LBC for 68 Bridge Street (SCDC 8/4/20).
- District and County Councillors April report (S van de Ven, P Hart and J Hales 16/4/20).
- Correspondance concerning planning application S/1156/19/VC from a local resident (22/4/20).

- Email confirming that the period for public rights to the financial audit would be removed in 2020 and that the AGAR form would need to be submitted and published by 30/9/20 (PFK Littlejohn 24/4/20).
- Confirmation that household recycling centres would be reopened from May 11<sup>th</sup> (Cllr Van de Ven 4/5/20).
- Email from SCDC that the second instalment of the precept funds would be available on May 14<sup>th</sup> and then the remainder paid in September (SCDC 7/5/20).

**8.0 Planning meetings and updates:** i) **S/20/01260/LBC** - application for 153 Bridge Street, Whaddon, SG8 5SP. ii) **S/20/01503/LBC** - application for 68 Bridge Street, Whaddon. SG8 5SQ. iii) **S/1156/19/VC** – Minstrel Court. Ermine Street, Whaddon. SG8 0AB. Application rejected. iv) **S/3574/19/FL** – 128 Meldreth Road, Whaddon. SG8 5RP. Application approved.

## **9.0 Finance:**

9.1 Approval of payments to be signed today:

- Staff wages – £388.95
  - Zurich Municipal was chosen for a 3-year deal at £332.09 per year, to start 1<sup>st</sup> June 2020.
  - Whaddon News printing - £112.00
- Payments approved to avoid late payment:
- VE Day celebration purchases - £31.95

**10.0 LHI Bid** – Cllr Strudwick reported that the PC would submit another LHI bid. Feedback from County Highways Department included the suggestion that the bid may have been adversely affected because the MOD had not financially contributed. Cllr Strudwick approached Bassingbourn PC to see if they could help with this next bid attempt and also spoke to Bassingbourn Barracks who expressed their written support and that they would explore possible financial support. Cllr Strudwick said he would look at the projects that had been successful so far to help write the next proposal.

**11.0 Annual Review of the Standing Orders for the Parish Council** – all approved.

**12.0 Annual Review of the Reserve Policy and Financial Regulations for the Parish Council** – all approved. The Chair reminded the PC that the reserve policy is examined every year during the setting of the precept and at the end of the calendar year. We have approximately 8.5 months of savings currently.

**13.0 Annual Review of GDPR** – no incidents or complaints to the Parish Council, but we are members of CAPALC's GDPR membership scheme if the need arises.

**14.0 Village upkeep and maintenance**– One of the gratings has been stolen from the Village Hall car park and a permanent solution needs to be considered for the

gratings damaged by large vehicles (probably the refuse wagon). This will be further discussed in a Village Hall and Recreation Playground meeting.

**There being no further business the meeting closed at 9.05pm**

**Date of next virtual meeting – June 15<sup>th</sup> 2020 at 8pm.**