

## Projection of Whaddon Parish Council Accounts for Year 2011/12

	£	£
<u>Anticipated expenditure for 2011/12</u>		
Running Cost of Parish Administration (page 2)		12,300
<u>Proposed extra expenditure (project costs):</u>		
Donation towards Village Hall window replacement	*3,000	
Road safety measures/signage	**1,300	
		<u>4,300</u>
<b>Total costs for year 2011/12</b>		<b>16,600</b>
<u>Income for year 2011/12</u>		
Grass-cutting allowance	490	
Newsletter Advertising	160	
<b>PRECEPT (approved 14/02/12)</b>	<b>15,950</b>	
		<u>16,600</u>

Precept of £15,950 represents a £0 increase over 2010/11.  
 Cost per household = £71.30 (based on 223.7 homes). 2010/11 cost per household = £75.84 (based on 210.3 homes). Decrease of 5.985% per household over last year's level.

\* The PC will be donating £3,000 to the Village Hall Trust towards the cost of refurbishing the front window. The VH Trust wishes to make a start on the refurbishment work by tidying the appearance of the front of the hall and replacing the rotten window.

\*\* The PC will be looking into appropriate and cost-effective ways to try to decrease the speed of traffic passing through the village. There is no funding available from the County Council for such measures.

## WHADDON PARISH COUNCIL - BUDGET PRECEPT FOR 2011/12

<b><u>Estimated Parish Administration Costs</u></b>	£ 2011/12	£ 2010/11	F Forecast A Actual
Clerk's Salary	3,664	3,821	F
Clerk's Expenses	200	200	F
Chair's Expenses	200	200	F
Subscriptions - Society of Local Council Clerks	85	85	F
Subscriptions - Cambs. & Peterborough Assoc. of Local Councils	135	131	A
Insurance (Parish Council portion)	225	312	A
Internal Audit	80	60	A
External Audit	150	400	A
Grass cutting – verges (5 cuts)	900	680	A
Grass cutting – Church	80	80	F
Handyman – regular duties	416	416	F
Handyman – maintenance & project work	250	400	F
Newsletter	380	360	F
Website management/website renewal	50	15	F
Training	500	500	F
Electricity – phonebox	0	100	F
- street lighting	250	244	F
Annual parish meeting	30	24	A
Contingency	1,000	1,000	F
Charitable Donations	<u>100</u>		
Total excluding Village Hall, Rec and Playground Costs	8,695	9,028	
Village Hall Costs (see below)	<u>3,605</u>	<u>2,835</u>	
<b>Total estimated Parish Administration</b>	<b><u>12,300</u></b>	<b><u>11,863</u></b>	

<b>Whaddon Parish Council – Estimated Village Hall, recreation ground &amp; playground costs</b>	<b>2011/12</b>	<b>2010/11</b>	<b>F Forecast A Actual</b>
	<b>£</b>	<b>£</b>	
Insurance (Village Hall, rec, playground portion)	2,240	2,130	A
Trustees liability insurance	500		
Subscriptions – ACRE/National Playing Fields Association	35	35	F
ROSPA (playground safety inspection)	70	70	A
Grass cutting – recreation ground (26 cuts)	1,430	1,430	F
Audit fee – VH, Rec and Playground Trust	200		
	<b>4,475</b>	<b>3,665</b>	
Less contribution from Playground Project re insurance	(870)	(830)	
	<b>3,605</b>	<b>2,835</b>	

Whaddon PC will make a grant of £3,605 to the Village Hall Trust to cover the ongoing administration costs that the PC used to pay but which will now be paid by the Trust.

**Whaddon Parish Council**  
**Status of Bank Accounts at 20th January 2011**

Current a/c - Balance per statement at 30 <sup>th</sup> December 2010	£12,738.21	
Business Tracker a/c - Balance per statement at 3 <sup>rd</sup> August 2010	£15,836.81	£28,575.02
Add: uncleared funds:		
V Partridge	£40.00	
Moncraft Ltd	£50.00	
Meldreth PC	£50.00	
Bassingbourn PC	£33.33	
Litlington PC	£50.00	
		£223.33
<u>Less: Uncleared cheques</u>		
Cllr Training – chq no 702	£350.00	
Newsletter – chq no 703	£90.00	
Salt bins – chq no 704	£327.83	
Chairman's expenses – chq no 705	£50.00	
Clerk's wages/expenses – chq no 706	£938.68	
		-£1,756.51
<u>Less: Anticipated Payments to 31 March 2011 (including VAT)</u>		
Ian Oliver - Grass Cutting	£816.00	
PE Coningsby - Church Grass Cutting	£80.00	
Clerk wages and expenses	£1,161.00	
Chair's Expenses	£50.00	
Subscription – SLCC	£85.00	
Subscription – ACRE/Playingfields Association	£35.00	
Grass-cutting (disputed invoice)	£193.88	
Handyman wages	£173.45	
Rec ground railings - Handyman and welding	£400.00	
Village Newsletter	£90.00	
Website management expenses	£15.00	
Street lighting	£243.96	
Phonebox lighting	£100.00	
PPP3 (£420b/fwd+£350 grant)	£770.00	
Training (Cllr training 2)	£100.00	
Contingent expenses	£650.00	
Legal fees re village hall	£1,080.00	
Toolkit – playground	£200.00	
		-£6,243.29
<u>Anticipated Receipts to 31 March 2011</u>		
VAT to be reclaimed	£650.00	
Cllr training recharge – Melbourn PC	£66.67	
		£716.67
Total at bank		<b>£21,515.22</b>
Less:		
Ring-fenced for Village Hall (£4,582 b/fwd - £1,171.88 spent - £900 (ex VAT) f/cast)	-£2,510.12	

Ring-fenced for playground (£5,700 b/fwd - £888.63 spent - £167 (ex VAT) f/cast – £830 contribution to insurance)	-£3,814.37	
Ring-fenced for Parish Plan	-£1,000	
Ring-fenced for Traffic Calming	-£3,100	
Ring-fenced for Phonebox refurbishment	-£250	
Total ring-fenced reserves		-£10,674.49
Balance = General Reserve for emergency (should be 3- 12mths x current precept). Represents 8.2 months based on £15,950		-£10,840.73
		<u>£21,515.22</u>