

YEAR ENDING DECEMBER 2022 ANNUAL REPORT AND ACCOUNTS FOR THE PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, WHADDON

Aims and Purposes

St Mary's Parochial Church Council (PCC) has the responsibility of working with the vicar in promoting, in the ecclesiastical parish of Whaddon, the whole mission of the Church of England, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of St Mary's Church Whaddon.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship in our church and to become part of our parish community at St Mary's. The PCC maintains an overview of worship and makes suggestions on how our services can welcome the village community to worship. Our services seek to put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith through:

- Worship and prayer; learning about the Gospel and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living in the parish.

To facilitate this work, it is important that we maintain the fabric of St Mary's Church, Whaddon.

Achievements and Performance

St Mary's offers a range of services through the month and over the course of the year that we hope our community find both beneficial and spiritually fulfilling. Before I came to Whaddon as Vicar, we had moved from weekly Zoom services shared with our sister church of St Peter and St Paul Bassingbourn and began once more to hold separate services and whenever there is a fifth Sunday in the month, a joint service. The time online I feel has drawn the two churches closer together and some overlap has meant social events at both have been well attended. Currently we are running an Alpha course with members from both parishes attending.

We have appreciated holding joint social events too. The Jazz Evening in November was a huge success which raised significant funds and was attended by both Bassingbourn and Whaddon members of the parishes. On the back of this success, Helen Strudwick, along with Peter organised and ran a choir to sing the Hallelujah chorus just before Easter. Again, this was well attended by both churches. My aim was to build on the shared approach during Covid and Peter came and played the organ for the Carol Concert at Christmas at Bassingbourn with Helen's help as well, I have felt a sense of goodwill and sharing growing between both churches as we seek the way we can be both a witness and a service to the local communities in which we live.

My Service of Institution and Induction took place at Bassingbourn on 29th September 2021, and the following Sunday I presided at our Harvest Festival in St Mary's Whaddon. I have continued this pattern of attending major services in both parishes, so that last year I also partook in the Pentecost service at Whaddon with Morris dancing and, despite the rain, a good attendance both for the dancing before and the service itself held in a marquee on the recreation ground.

Other highlights were the Harvest Festival with a wonderful autumnally dressed choir and the Caroloke service (I wore my furry boots as the new radiator heating was installed after this event!).

I see our aim moving forward is to increase the number of musical events and concerts held in the church which, once toilet facilities are in place, would be a wonderful music venue for Whaddon, Bassingbourn and surrounding churches.

The pattern of worship has continued to be broadly the same:

1st Sunday of the month: Morning Prayer led by either a churchwarden or Helen Strudwick

2nd Sunday of the month: Holy Communion led by either Rev Helen Orr or Rev Amanda O'Neill

3rd Sunday of the month: Morning Prayer led by either a churchwarden or Helen Strudwick

4th Sunday of the month: Holy Communion or Morning Praise led by the Ministry Team

Following the ending of Covid restrictions, we were also able to hold our normal pattern of Christmas services (including the Carol Service, Informal Carols on Christmas Eve and Christmas morning Family Communion).

Deanery Synod

Three meetings of deanery synod were held in 2022, all attended by Anne Warrack, our current Deanery Synod representative, who had reported on proceedings to the PCC. The deanery had been asked by the diocese to produce a draft deanery plan for the future. No progress on this had yet been made as further support from the diocese was still awaited. A Deanery working group would be formed in due course and volunteers were asked to come forward. It was hoped a deanery course on Living in Love and Faith would be arranged in the future.

Churchwarden's Report on Fabric, Goods and Ornament

Church heating and associated works

Following completion of the re-roofing project, the focus of attention could once again return to the church heating. The next phase of the work (phase 2a) involved the installation of 6 radiators to the north and south aisles. However, before that work could proceed it was first necessary to replace defective plastering to the south aisle. In January 2022 a Faculty was obtained for this work and two contractors were invited to tender. The lowest tender was from AM Strickland Builders, who were appointed to undertake the works over the summer. In July 2022 Stricklands were on site to remove the defective plaster and to allow the stonework to dry out before returning in September 2022 to apply the new lime plaster.

This work was completed by 30th September, but Stricklands continued to visit each day until 9th October to damp down the new plaster so as to prevent it from drying out too quickly.

While the replacement plastering work was being undertaken, prices were obtained from two heating companies for the installation of the new radiators and associated pipework. The lowest quotation was from Royston Plumbing and Heating Ltd and they commenced work at the end of November 2022, and completed the installation on 3rd December 2022. This meant we had some heating in the main body of the church in time for the Christmas Carol Service and other services over the Christmas period. In order to feed the new radiators in the south aisle it was necessary to run flow and return pipework across the width of the chancel arch at low level and the lower step to the chancel was extended to box in this pipework.

Other, more routine works

On 29th January 2022 the annual inspection of fire extinguishers, annual health and safety inspection and annual visual inspection of portable electrical appliances (including inspection of condition of flexes and check of fuses) was completed in the church.

On 24th October 2022 Shelford Heating attended the church to undertake the annual boiler service ahead of the winter heating season.

On 29th October 2022 all the tungsten light bulbs in the nave were replaced with low energy LED bulbs.

Thanks

We would like to record our thanks to all who were involved the Jazz in the Church concert that was held in November 2022. This raised a very significant amount of money for the Building Fund, enabling us to continue with the next phase of the heating project.

Once again, we would like to record our thanks to all the ladies on the flowers and cleaning rota for their continued good works over the course of the year. Thanks are also due to Anne Warrack for changing the altar fronts as required during the course of the year, and to Pete Coningsby for cutting the grass and maintaining the churchyard.

Karen Coningsby and David Grech
Church Wardens 2022/2023

Financial Report

Total receipts into the unrestricted General Fund were £14,100 of which £7,300 were voluntary donations, £1,300 was from Gift Aid Tax reclaimed, and £2,800 from fund raising efforts. Income was nearly £4,000 up on 2021 due to being able to hold the Church Fete again post Covid, more funerals and a one-off grant of £600 from Ely Diocese towards increased energy costs. Total payments from the General Fund were £10,600 which included £6,700 Ministry Share and £2,100 insurance. The balance in the Barclays account carried forward at 31st December on unrestricted funds totalled £8,400. The PCC have agreed that £2,500 of this will be transferred to the Fabric Fund, as designated funds, towards general maintenance of the Church fabric.

Total receipts into restricted funds were £4,600 of which £2,400 was from fundraising events. Payments totalled £15,500 of which £14,300 covered six new radiators in the nave and the associated replastering necessary before the radiators were hung. Funds restricted for the heating project brought forward from 2021, and further funds raised for the heating in 2022 have now all been spent. There was no expenditure on the organ during 2022, and a modest expenditure on outreach material for worship from the restricted Charity Account.

The total balance of restricted funds carried forward into 2023 was £11,900. At the end of the year total cash assets amounted to £20,600.

The Church enabled giving to other charities with the collection at the Remembrance Day service, £150, being for the Poppy Appeal. Proceeds from the very successful Jazz Evening were split evenly between the heating project and the NHS charity Head to Toe, each receiving just over £2,000.

Jenny Grech, Treasurer 2022/2023

Safeguarding

The Safeguarding and Clergy Discipline Measures 2016 imposes a legal duty on all PCCs to have due regard to the House of Bishops Safeguarding Guidance in respect of children and vulnerable adults.

To that end Safeguarding is a standard agenda item for all our PCC meetings and the PCC has appointed Anne Newberry as our Safeguarding Officer to help ensure compliance. PCC Members have all undertaken safeguarding training and are fully committed to our church being a safe space for all.

Structure, Governance and Management

The Parish of St Mary's Whaddon is part of the Diocese of Ely in the Church of England. More locally, it is part of the Shingay Deanery.

The incumbent holds the benefice in plurality with the benefice of Bassingbourn, being also the vicar of St Peter and St Paul, Bassingbourn. The appointment is half-time.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's Whaddon the membership of the PCC consists of the Incumbent, the Associate Minister (though Amanda O'Neill stepped down from the PCC during 2022), the two churchwardens, two Licensed Lay Ministers, the Deanery Synod representative and members elected by those members of the congregation who are on the Electoral Roll of the church. All members of the congregation are encouraged to register on the Electoral Roll and to stand for election to the PCC. There were 54 parishioners on the Electoral Roll at the end of April 2023.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including how the funds of the PCC are to be spent.

At the start of 2022 the PCC had 12 members, dropping to 10 when Rev Amanda O'Neill stepped down along with Iris Green, then rising to 11 on the return of Erica Coomber (LLM). The PCC met 6 times during 2022.

Administrative Information

Address for correspondence is: The Church Office, 23 North End, Bassingbourn SG8 5NZ.
The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity currently excepted from registration with the Charity Commission.

PCC members at the end of 2022 were as follows:

Ex Officio Members:

The Vicar: The Rev'd Helen Orr (Chair)
Licensed Lay Minister: Erica Coomber
Licensed Lay Minister: Mr Simon Morris
Churchwarden: Mrs Karen Coningsby
Churchwarden: Mr David Grech (Vice-chair)
Deanery Synod Rep: Mrs Anne Warrack

Elected Members:

Mrs Susan Clarke (Secretary)
Mrs Kay Clarke (Electoral Roll Officer)
Mrs Jenny Grech (Treasurer)
Mr Peter Hasleden
Mrs Helen Strudwick

Co-opted (non-voting Member)

Mrs Anne Newberry (Parish Safeguarding Officer)

Bankers

Barclays Bank PLC

Independent Examiner

Roger van Poortvliet ACA, 134 Bridge Street, Whaddon, Royston

ST MARY'S CHURCH WHADDON

FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2022

GENERAL FUND	<u>2021</u>	<u>2022</u>
<i>Receipts</i>	£	£
Collections at services	1,354.27	1,911.50
Standing orders and gift aided donations	6,141.00	5,334.00
Income tax refunded on charitable giving	1,226.92	1,325.91
Other donations and sales	304.00	201.42
Grants	-	600.00
Fees for funerals and weddings	829.00	1,880.00
Church fete	-	2,541.66
Other fund raising	406.92	292.00
TOTAL RECEIPTS	10,262.11	14,086.49
<i>Payments</i>		
Ministry Share	7,098.16	6,723.19
Fees to diocese for weddings and funerals	178.00	659.00
Insurance	2,008.51	2,133.04
Utilities	650.39	732.16
Worship expenses and administration	515.62	165.53
Churchyard expenses	90.00	110.00
Environment and sustainability	-	45.00
Cambridgeshire Historic Churches Trust	-	50.00
Bank charges (Goodbox and SumUp)	18.94	17.61
TOTAL PAYMENTS	10,559.62	10,635.53
<i>Receipts minus Payments</i>	(297.51)	3,450.96
Adjusted Bank Balance at 01 Jan	5,297.18	4,999.67
Adjusted Bank Balance at 31 Dec	4,999.67	8,450.63
Credit with Watsons Fuels	(51.90)	230.00

FABRIC FUND - RESTRICTED	<u>2021</u>	<u>2022</u>
<i>Receipts</i>	£	£
Donations	33,950.00	805.00
Regular donations	1,300.00	-
Income tax refunded on charitable giving	8,192.50	260.63
Fund raising	1,337.50	2,353.00
Grants	52,000.00	-
VAT reclaimed (Listed Places of Worship Scheme)	23,239.15	597.01
Interest	14.69	179.58
Loan	20,000.00	-
TOTAL RECEIPTS	140,033.84	4,195.22
<i>Payments</i>		
Replastering	-	5,924.40
Heating project	-	8,388.00
Roofing project: Professional fees (including VAT)	5,691.68	-
Building contractors (including VAT)	136,104.81	-
Electrical repairs	248.53	-
Boiler service	184.25	154.68
Fundraising expenses	297.81	-
Third party contribution to release grant	2,530.00	-
Loan repayment	20,000.00	-
TOTAL PAYMENTS	165,057.08	14,467.08
<i>Receipts minus Payments</i>	(25,023.24)	(10,271.86)
Account Balance at 01 Jan	40,349.71	15,326.47
Account Balance at 31 Dec	15,326.47	5,054.61

ORGAN FUND - RESTRICTED	<u>2021</u>	<u>2022</u>
<i>Receipts</i>	£	£
Interest	2.03	51.36
TOTAL RECEIPTS	2.03	51.36
TOTAL PAYMENTS	0.00	0.00
<i>Receipts minus Payments</i>	2.03	51.36
Account Balance at 01 Jan	3,903.03	3,905.06
Account Balance at 31 Dec	3,905.06	3,956.42

CHARITY ACCOUNT - RESTRICTED	<u>2021</u>	<u>2022</u>
<i>Receipts</i>	£	£
Dividends	269.82	278.98
Interest	1.73	43.40
TOTAL RECEIPTS	271.55	322.38
<i>Payments</i>		
Zoom account	108.14	143.88
Outreach material for worship	344.00	277.00
Musical outreach	-	112.46
Christmas card competition	30.00	60.00
TOTAL PAYMENTS	482.14	593.34
<i>Receipts minus Payments</i>	(210.59)	(270.96)
Account Balance at 01 Jan	3,361.17	3,150.58
Account Balance at 31 Dec	3,150.58	2,879.62

STATEMENT OF ASSETS AND LIABILITIES

AT 31 DECEMBER 2022

	General Fund	Fabric Fund	Organ Fund	Charity Account	TOTAL 2022	TOTAL 2021
Cash	£ 8,450.63	£ 5,054.61	£ 3,956.42	£ 2,879.62	£ 20,341.28	£ 27,381.78
Watson Fuels Credit	£ 230.00	-	-	-	£ 230.00	(£ 51.90)
TOTAL ASSETS	£ 8,680.63	£ 5,054.61	£ 3,956.42	£ 2,879.62	£ 20,571.28	£ 27,329.88
LIABILITIES	-	-	-	-	-	-
NET ASSETS	£ 8,680.63	£ 5,054.61*	£ 3,956.42	£ 2,879.62	£ 20,571.28	£ 27,329.88

*£3,808.69 of the Fabric Fund brought forward from 2021, and an additional £2,853.00 raised during 2022 was further restricted for the Heating Project. These funds were put towards an invoice for new radiators in December 2022. Therefore, the balance of the Fabric Fund carried forward into 2023 is restricted for maintaining and improving the church building, but is not assigned to any specific project.

The Church also has an investment in a CBF Church of England Investment Fund which was valued at £9,380.28 at 31 December 2022. The investment is held as a Trust Fund, dividends from the investment are paid into the Charity account and can be used for Religious and Charitable work in the Parish. The Parish does not have access to the capital of the Trust Fund.

Signed J. M. Grech

Date 15/04/2023

Jennifer Grech
Treasurer

I have examined the accounts and supporting documentation submitted to me and in my opinion the above Financial Statements indicate the true financial state of St Mary's Church, Whaddon at 31 December 2022

Signed Roger van Poortvliet

Date 15/4/23

Roger van Poortvliet, ACA
Chartered Accountant

134 Bridge Street
Whaddon