

MANAGEMENT AND FUND RAISING COMMITTEE
FOR WHADDON VILLAGE HALL

Committee Meeting – Whaddon Village Hall on 12th September 2006 at 7.30pm

Present: Ted Webb - Chairman
Karen Coningsby – Secretary
Malan Peyton, Wendy Paton
Carol Ginger

1. **Welcome**

The Chairman welcomed members to the meeting.

2. **Apologies for absence**

Apologies were received from Deborah Townsend, Anne Warrack, Yvonne Albery and Di Charles.

3. **Minutes of previous meeting**

Minutes of the previous meeting held on the 11th July 2006 were signed by the Chairman as correct

4. **Matters Arising**

1. The committee has decided not to spend money on the sealant for the floor. **AW**
2. It has been decided to ask Anne Warrack to undertake the risk assessment for the cleaners. **KC**
3. With regards to PJ Robinson and the PAT testing bill and report, Karen Coningsby will call into his house and ask for the bill and report.
4. The Drainage will be started on the 2nd October and will last approximately 5 days. Ted Webb, the Architect and Brain Charlwood are meeting up at the hall on Saturday 16th Sept. Mr Charlwood will also be installing the bollards at the same time. The Parish Council will be writing to every household to let them know what is happening outside the Village Hall. **TW**
5. Meldform have been asked to quote for making some new railings to the same pattern that is presently along the road. **KC**
6. Karen Coningsby will contact Neil Gallery about the desk presently in the garage; he has suggested that he refurbishes it and keep it until the hall is refurbished and then the committee can decide what we want to do with this. We will also ask Neil to refurbish the cupboards. Neil has also shown interest on coming onto the committee; Karen will also ask him about this. **KC**

5. **Update on Village Hall Plans**

Ted Webb and Yvonne Albery met with the planners from South Cambs District Council—Ms Saffron Gurney was present. She liked the plans very much, but we will need to indicate parking facilities when the plans are submitted. Ted Webb telephoned again on 12 September to see what the planners had to say about the plans and he was told that the plans were very acceptable. However, they must include parking and comply with local plan 2004, page 111 section D2, and the space must be at least 8 meter squared. We must also have disabled parking spaces.

Clive Hough has all the details, and he would work out how many spaces would be needed. Clive Hough will send in the planning application. The plan with the parking should be ready for next week's Parish Council meeting (18th Sept). If the plans are not ready the Parish Council are holding a

TW

extraordinary meeting on the 27th September. The plans need to have the Parish Council's approval. Prohelp – Business in the Community – Ted Webb will write to them and they will come out and give financial services free of charge. After we have all the costings the Parish Council will hold a public meeting. The Parish Council has the final say on how we proceed with the funding of the refurbishment.

We would need separate costs for the floor keeping in with the scheme. This is because the floor needs replacing desperately and this could be done before the back annex is knocked down.

6. **Correspondence**

There was no correspondence.

7. **Treasurer's report**

Cash in deposit account on 11 August 2006 = £13,761.55

Cash in current account on 30 August 2006 = £3,799.58.

Total being £17,561.13

The above does not include the lettings money for July and August, which totalled £455, nor does it take account of payments I have made to the cleaners of £48 for cleaning in July and August.

Peter Chilvers examined last year's accounts and has signed them off. So our profit for last year, after all costs, was £3,079.54. Well done all fund raisers!

Water bill received of £19.30 for January to July 2006 (will be paid September).

Electricity bill received for £169.90 for May to August 2006 (paid 25 August).

Yvonne Albery has managed to reclaim the VAT back for the Village Hall to the sum of £589.85. Yvonne will get a cheque signed at the Parish Council meeting on the 18th and pass it on to Anne Warrack.

8. **Lettings and maintenance**

Football – Unfortunately will not be able to have an Adult team if they belong to a league as the league requires the venue to have showers. All we would be able to have is the juniors of teams that do not belong to leagues.

Wendy Paton has written to the MP to ask for the money for hiring the hall, which was not paid for on the day. He has now sent the £14. There will be a party on Saturday the 16th Sept and a birthday party in October. The regular lettings are OK.

Jim Dowcra is unable to cut the recreation ground any more and Ted Webb had a firm from Tadlow called Meadow Landscape cut the recreation ground and they charged £60 and it was not cut that well. If they were to cut the recreation ground on a long term basis it would still cost £60/cut and at 12 cuts per year would cost £720. Mr Green has said the mower could still be used and suggested that Ted Webb asked Ian Oliver. We could borrow the mower for £10 a time.

TW

Repairs to the Hall:

Both locks have now been fitted to the cleaners cupboard, the cupboard where the Kick Boxers keep their gear and the bolt fixed to the French windows and the floor in one place has been mended.

Still outstanding

The sign still needs to be fixed on the front of the building and the corners of the sign needs to be rounded off. There is another spot in the middle of the hall floor that needs mending. Guttering and tiles on the garage roof are also in need of repair. Also the dividing doors need repairing.

Handyman

Mike Radford has quoted £700 for 7 x 5 slabs for the picnic table to stand on. Ron Albery has agreed to purchase the materials and Neil Gallery and Andrew Townsend will install the picnic table and make it usable for the disabled.

The Gingers have donated 15 tables and numerous chairs and a fridge from the school that their daughter attended, but which has now closed down. Karen Coningsby will send a thank you letter.

KC

9. **Fund Raising Events**

The Car boot sale on Saturday 9th Sept made a profit of £79.40. The next Car boot sale will be on 21st October. The Following similar sales will be in April, May, September and October date to follow.

Quiz Night – 20th January – Wendy Paton is to source the questions.

Village Xmas Draw & Social Evening – 9th December. We would have nibbles, mince pies, mulled wine and beer. We need ideas for prizes.

Other suggestions:

Poultry Drive playing whist, Safari supper, Table top sale £5 a table top, Farmer market

A lady who was selling cards at the car boot has left us with a box of Xmas card to sell. We can take 25p for every card sold and they cost £1 each. We need to decide how we will sell these maybe at a table top sale.

10. **AOB**

Ted Webb asked if the committee should be larger and the answer was yes.

11. **Date of next meeting – 18th October 2006 7.30pm in Village Hall.**