

MANAGEMENT AND FUND RAISING COMMITTEE
FOR WHADDON VILLAGE HALL

Committee Meeting – 108 Church Street on 12th March at 7.30pm

Present: Ted Webb – Acting Chairman
Karen Coningsby - Secretary Wendy Paton
Deborah Townsend Carol Ginger

1. **Welcome**

The Acting Chairman welcomed members to the meeting and thanked Wendy Paton for having the meeting at her house.

2. **Apologies for absence**

Malan Peyton, Di Charles, Terry Allison, Yvonne Albery and Anne Warrack.

3. **Minutes of previous meeting**

Minutes of the previous meeting held on the 10th January 2007 were signed by the Chairman as correct.

4. **Matters Arising**

1. Anne Warrack is in the process of drafting a Risk Assessment for the Cleaners **AW**

2. Karen Coningsby is still pursuing Mr Robinson for the PAT testing report. She has sent another email requesting the report, but there has been no response from Mr Robinson. We are due to have another PAT test done. Ted Webb is to find another person for future PAT Testing and Electrical Testing. **TW**

3. Wendy Paton is having problems locating a cage to put the bollards in when they have been taken out. She suggested asking Morley Manufacturing if they were able to produce something appropriate. Peter Coningsby saw Pete Morley who was going to inspect the bollards and see what is needed. Ted Webb will go and see Mr Morley as we are still waiting to see if he can suggest something. **TW**

5. **Village Hall Update**

Ted Webb has been speaking with Clive Hough. We have the forms for the planning application with Clive Hough will fill in. Clive will supply Ted with two sets of plans. Prohelp need a set of plans for the Structural Engineer. Ted will ask the Structural Engineer for the best advice on the flooring and heating, as it has not been decided yet if we will go down the Geo Thermal route. If we do choose to install Geo Thermal heating we would get a 50% grant from the Government. Ted Webb will contact Davis, Langton and Everest regarding a Quantity Surveyor. He need to send a set of plans and a letter stating that we are contacting them through ProHelp. **TW**

The Management and Fund Raising Committee and the Parish Council met on the on the 28th February 2007 in the Village Hall to agreed on submitting the plans for outline planning permission. We do not have to do this now we can send in the full planning application instead.

6. **Correspondence**

Buy.at/Whaddon will be sending a cheque by the end of the month for the commission earned for using the web site.

Yvonne Albery has now received the VAT back from the Sewer Connection Invoice; the VAT refund on the £6000 given by the Village Hall Committee is £1050. Yvonne will get the cheque signed at the Parish Council Meeting on 19th March. Yvonne is still waiting to hear from the Rates Dept regarding rate relief for the Village Hall. **YA**

7. **Treasurer's report**

Current Account £1,265 approx. **AW**

Savings account £11,890 approx.

8. **Lettings and maintenance**

Maintenance: Michael Peyton & Dave WHO will fit the tiles back on the roof. Ted Webb mentioned that another tile has come off the roof; more of the Veranda roof

has been broken. With regards to the damaged wall the Parish Council has written to Paul O'Connor indicating as the tree roots have damaged the wall, the damage is not covered by the Hall policy and it would be most appropriate if he would take the matter up through his insurance company. I ASSUME I'VE UNDERSTOOD THAT RIGHT?

Lettings- Regular lettings are Band practice on a Thursday, Dog Training on Tuesdays, Jazz on Mondays and Kick boxing on Mondays.

New lettings – Tai Chi on Tuesday mornings.

A vote of thanks was given to Dave, Wendy partner for looking after the bookings while Wendy as in Hospital.

Wendy asked if we could have an extra bin for the tins and glass. Ted Webb will make enquiries as to the cost of a larger bin, which might be expensive. We need to add a slip on the Letting Agreement about promoting recycling.

TW

9. **Fund Raising Events**

The Quiz Night raised approximately £320.

The next Quiz Night is to be the 13th October.

It was suggested to have a Scarecrow Festival.

The Village BBQ is on the 30th June; the band is booked. We need to start discussing the food and tickets, and we will form a small committee for this. We need to see if Anne Newberry is willing to help.

Summer Social with Pimm's, Strawberries and a Jazz band on the 21st July.

We will incorporate a Treasure hunt with this. It is suggested that the programme begins with a Treasure Hunt, which ends back at the Village Hall where there will be Pimm's and Strawberries and the Jazz Band. We should begin by selling tickets first and then hand out the sheet for the treasure hunt as people arrive at the Village Hall. We need to source prizes, and it is suggested that each child who enters be given a prize of a bag of sweets This could perhaps become an annual event; there could be a cup for first prize, to be kept for one year and brought back for the following year's event.

10. **Any other business**

No other business

11. **Date of next meeting – Wednesday 23rd May 2007 in the Village Hall at 7.30pm**