

MANAGEMENT AND FUND RAISING COMMITTEE
FOR WHADDON VILLAGE HALL

Committee Meeting – Whaddon Village Hall 21st August at 7.30pm

Present: Nigel Strudwick – Chairman
Karen Coningsby – Secretary Anne Warrack – Treasurer
Terry Allison Deborah Townsend
Malan Peyton Carol Ginger

1. **Welcome**

The Chairman welcomed members to the meeting and also thanked Ted Webb for acting as Chairman while he was away.

2. **Apologies for absence**

Yvonne Albery, Ted Webb, Wendy Paton

3. **Minutes of previous meeting**

Minutes of the previous meeting held on the 23rd May 2007 were signed by the Chairman with a few alterations: the spelling Albrey was corrected to Albery and the date of the Quiz night corrected from 30th October to 13th October.

4. **Matters Arising**

1. Terry Allison to do a generic risk assessment for the cleaner. **TA**
2. New PAT test has been done by Southern Electrical. Ted Webb is awaiting the invoice & report.
3. Handles have been put on the bollards free of charge by Jim Docwra. Karen Coningsby to send a thank you letter. **KC**
4. Still waiting for the cheque from buy@whaddon. Deborah Townsend to follow up. **DT**
5. The wall – Due to the long delay since the Parish Council submitted the claim to Mr O'Connor's insurance company, the price of the work has increased. The Parish Council has written to the Insurance Company to ask them to pay for the wall in view of the resultant delay. The Parish Council are obtaining some more recent quotes to send to the Insurance Company.

5. **Update on Village Hall**

The plans have still not gone to the Planning office. A cheque has been raised for the planning application fee, and given to Clive Hough to submit. The plans should be submitted next week. Prohelp have have been unable to help us out by finding a Quantity Surveyor. However, Ted Webb has found one in Royston who is prepared to look at the plans and give a rough

estimate. If required, he will then draw up a proper quote and charge £35/hour. There are a few councillors going up to see him on Thursday this week.

6. **Fund Raising**

Nigel Strudwick thanked Carol Ginger, Deborah Townsend, Wendy Paton and Karen Coningsby for organising the Treasure Hunt and Strawberry Fair with a Jazz Band. The event was poorly attended.

Nigel observed that, as a general rule, fund-raising is more successful when there is a tangible target in view—perhaps it will be easier when it is clearer what will be possible with modernising the hall, although the target will be so high that our own fund-raising will only have a small impact. Not all present agreed with this assessment.

Possible problems to be learnt from this new event.

Was there enough publicity? Perhaps we should leaflet the whole village approx. 10 days before the event.

Maybe we need to do more planning and marketing.

It feels as if it is hard to organise anything when the village does not support it. Unfortunately it is human nature that people complain when nothing seems to be being done, but then do not support an organised event such as this.

The playground group held a dance and it was supported by a lot of people outside the village and they raised quite a bit of money.

Perhaps we could involve them in events for the Village Hall and share the profits. It was suggested to ask the play ground group to run the raffle at the BBQ. It was then decided that the Village Hall committee should hold the raffle this time. Once the playground is completed ask the group if they would like to help raise funds for the Village Hall. In a small village like Whaddon it is difficult to have two concurrent fund-raising campaigns, and we should not risk any bad feeling by being seen to compete with other campaigns, regardless of how we feel about the respective projects.

BBQ – we will hold a meeting to organise the food and drink.

7. **Correspondence**

Karen Coningsby received a phone call from Di Charles giving her resignation. She said she would be willing to help at events.

8. **Treasurer's report**

Accounts have been audited by Mr Chilvers.

Current Account: £2602.83 as at 24/07

Deposit Account: £12087.85 as at 10/08

Bills that need to come off account:

Electric £106.38 August direct debit

Water £19.28 September direct debit

Auditor £30 – Paid
Cleaning June bill - £36.00 to be paid
Income – to be banked
Summer Social £156.76

We are just breaking even so far this year.

9. **Lettings officer & maintenance report**

Whitsun Weekend there was no supply of toilet rolls in the cleaner's cupboard. Who needs to supply the toilet rolls, is this up to the cleaner to sort? Nigel Strudwick to look into this and try and produce a list of responsibilities.

Two toilets seats have been broken, one in the ladies' lavatory and the other in the men's. Deborah Townsend is still to buy a suggestion box for the hall.

10. **AOB** - No other business.

11. **Date of next meeting – 25th September 2007 at 7.30pm in the Village Hall.**

NS
MC ??????
DT