

MANAGEMENT AND FUND RAISING COMMITTEE
FOR WHADDON VILLAGE HALL

Committee Meeting – Whaddon Village Hall on 23rd May 2007 at 7.30pm

Present: Ted Webb – Acting Chairman
Karen Coningsby – Secretary Anne Warrack - Treasurer
Deborah Townsend Carol Ginger
Wendy Paton

1. **Welcome**

The Chairman welcomed members to the meeting. Nigel Strudwick surprised the committee as he popped in at the start of the meeting to say hello. He has now returned from the USA. Nigel will chair the next meeting.

2. **Apologies for absence**

No apologies received. Those absent were Yvonne Albrey, Malan Peyton, Terry Allison, Di Charles

3. **Minutes of previous meeting**

Minutes of the previous meeting held on the 12th March 2007 were signed by the Chairman as correct.

4. **Matters Arising**

1. Anne Warrack has still been unable to do a Risk Assessment on the cleaners. **AW**
2. The PAT testing report and original invoice was found in the suggestion box. We will not use P J Robinson again. Ted Webb will contact Southern Electrical as the PAT test should have been carried out in November 2006. **TW**
3. Ted Webb will speak with Pete Morley of Morley Manufacturing regarding putting handles on the bollards to make them easier to handle, and ask him about the possibility of making a heavy duty chain to attach to the hall and the handles to secure them when not in use. The handles will cost £100. **TW**

5. **Village Hall Update**

The plans have been updated. Ted Webb & Clive Hough took the plans for the planners to see. They report that the junior planners were very impressed with them as we have retained the original front. They will now present the plans in house for the planners to discuss and come back with any ideas. Once we feel that SCDC is content, the plans will be submitted. All the

forms have been filled in.

Pro-Help – QS is a company in Cambridge. They have requested that the plans be sent to them. Ted Webb & Clive Hough will probably take the plans to the Quantity Surveyor instead of sending them in the post.

TW/CH

6. **Correspondence**

Electricity Bill. We have had no cheque yet from buy@whaddon web site. We have received a New Flame newsletter.

7. **Treasurer's report**

See end of minutes. Ted Webb signed the accounts as correct.

8. **Lettings and maintenance**

Regular letting are in order. There will be a couple of birthday parties and a cycle event. The Caravaners will be back on the 26th October for 3 days after having a bad experience with eggs being thrown by youths at the vans. Wendy Paton is to put something in the Newsletter. Wendy thanks Deborah Townsend for the plastic bins. The bins have been filled up with someone else's clippings.

WP

Maintenance

There will be another fixed waste bin by the picnic bench. Ken Green man will cut a wicket in the middle of the recreation ground.

Wall – Mr O'Conner's insurance company Norwich Union has never received the claim. He has sent another one and the Norwich Union have come back and said they will not allow the claim Mr O'Conner is toying with the idea of paying for it himself. Mr O'Conner is still in negotiations with his Insurance Company. The wall is now dangerous and orange fencing will be put around it.

TW

There is a hole in the facer board near the back door where wasps keeping coming in and out. Ted Webb will ask his nephew to have a look.

9. **Fund Raising Events**

Next Quiz night will be on the 30th October; we will serve Fish, Sausage or Chicken and Chips.

We need to set a meeting with Anne Newberry to discuss the BBQ. **Please note since the meeting Nigel Strudwick has submitted the license application.**

Jazz band booked for the Summer Social we will have the practice group.

Possible party on the 29th December—more details to come.

Deborah Townsend and Karen Coningsby will contact their Disco people.

DT & KC

10. **AOB**

Ted Webb has suggested a post box for the Village Hall. Deborah will purchase one. Ted also asked if we need more members on the Committee. We all agreed it would be a good idea to have some younger members. Deborah to speak with people down Bridge Street.

DT

DT

11. **Date of next meeting – Wednesday 11th July 7.30pm in Village Hall.**