

MANAGEMENT AND FUND RAISING COMMITTEE FOR WHADDON VILLAGE HALL

Committee Meeting – Whaddon Village Hall on 25th September 2007 at 7.30 pm

Present: Nigel Strudwick - Chairman
Karen Coningsby - Secretary Ted Webb
Anne Warrack - Treasurer Wendy Paton
Malan Peyton Carol Ginger
Yvonne Albery

1. **Welcome**

The Chairman welcomed members to the meeting.

2. **Apologies for absence**

Apologies were received from Deborah Townsend.

3. **Minutes of previous meeting**

Minutes of the previous meeting held on the 21st August 2007 were signed by the Chairman as correct.

4. **Matters Arising**

1. There has still been no cheque from buy@whaddon. Deborah Townsend to be asked to follow up on this. **DT**
2. Deborah Townsend is still to purchase a post box for the front of the hall. **DT**
3. Malan Peyton queried the water bill; it is for a quarter as we pay approx £40 a year.

5. **Village Hall Update**

Wall – The Parish Council has received a quote for £3350 for demolishing and rebuilding the old Victorian wall. The Parish Council has received £2350 from the Insurance Company. It was suggested that the Village Hall pay £400 and the Parish Council pay £600; this makes up the difference between the quote and the Insurance sum. All committee members, excluding the Parish Councillors and Yvonne Albery who abstained on the grounds of potential conflict of interest, agreed to this.

Yvonne Albery will speak with Mr O'Connor regarding access to the site for the work, and to find out whether the insurance company has paid (or not) his policy excess. Ted Webb indicated that the Committee should have a copy of all correspondence on the Wall. **YA**

Mr Laurie Parcutt, a Quantity Surveyor from Royston, is being engaged by the Parish Council to produce a formal costing of the plans. Nigel Strudwick, Clare Byatt, Ted Webb and Yvonne Albery held an initial meeting with him on 23 August, and a further meeting was arranged at the Village Hall with Mr Parcutt and Clive Hough on 12 September. Mr Parcutt will produce his costing, which will involve approximately two days work at £35/hour. This cost will be paid by the Parish Council. Mr Parcutt has been asked if he would identify areas of the plans where cost savings could be made. The committee requested that the quote be circulated to the Village Hall Committee, and the Chairman of the Parish Council agreed to this.

Ted Webb has spoken with some new residents of Bridge Street, one of whom is an accountant. He would be happy to advise the Parish Council on financial aspects.

Yvonne Albery will contact the Comberton Parish Clerk to acquire information about the grants they obtained for their Village Hall. **YA**

6. **Correspondence**

Karen Coningsby was asked to write to Di Charles to thank her for her work on the committee.

There was no other correspondence.

7. **Treasurer's report**

Deposit Account £12,121

BBQ profit was at least £250 but the Treasurer will need to produce the final figure.

[Subsequent to the meeting the figure was announced to be in excess of £600.]

It was pointed out that a certain amount of money (10%) is required to have been raised before we can apply for funding.

Deborah Townsend needs reimbursing £21 for the event license for the Strawberry Fair.

8. **Lettings and maintenance**

The Chairman reported on his thoughts for ensuring that the relationship between the committee and the cleaner is put on a proper footing. It was resolved that a list of tasks would be the best way forward, and Nigel will contact the cleaner and discuss matters. It was agreed that the Lettings Officer would be the cleaner's principal point of contact.

The Caravan Club will be returning in October; they will pay £7/hr for the hall and will also pay for pitches. They may come back in February.

Other lettings are coming through fairly regularly: Birthday parties, the normal Kick boxers, Tai Chi, Jazz band, other bands. The dog training class had been replaced with another one. The Cycle event was a success and they will probably come back next year.

Karen Coningsby has bought a toaster for the Village Hall at a cost of £3.71.

9. **Fund Raising Events**

The enforced change of date of the BBQ made it extremely successful as the weather was good. The event went well, and the only criticism was the band. Nigel Strudwick thanked Carol Ginger, Deborah Townsend, Anne Newberry, Karen Coningsby and their spouses and families. Should we be doing this kind of event in the future if we want to raise large amounts of money?

Ideas – Village wide garage sale – will need a lot of advertising.
—a Whist Drive or Dance evening.

Quiz Night –Raffle prizes are needed; Deborah will be asked to make arrangements for the Fish & Chip Shop, perhaps with a wider menu e.g. Sausage & Chips, Chicken & Chips or Fish & Chips. Wendy requires the Flip Chart for questions.

The Chairman repeated his point from the previous meeting that the amount of money which will need to be raised to refurbish the hall will be well in excess of what ordinary village fundraising. Local fundraising probably should be targeted to particular area; thus villagers could be asked to pay for certain items of the hall i.e. the windows.

For future Summer Events such as the BBQ we would need to find a different band.

Nigel Strudwick will ask Ken Green if we could have use of the vacant part of his sign at the end of the road on the A1198.

NS

10. **Any other business**

None

11. **Date of next meeting – Tuesday 30th October 2007 at 7.30pm in the Village Hall. If the weather is very cold, it will take place at Nigel Strudwick's house at 3 Town Farm Close.**