

**MANAGEMENT AND FUND RAISING COMMITTEE
FOR WHADDON VILLAGE HALL**

Committee Meeting – 36 Bridge Street on 22nd April 2008 at 7.45pm

Present: Lee Ginger – Acting Chairman
 Karen Coningsby - Secretary Ted Webb
 Wendy Paton Carol Ginger
 Gabby Van Poorvliet Deborah Townsend

1. **Welcome**

The Chairman welcomed members to the meeting and thanked Deborah Townsend for holding the meeting at her house.

2. **Apologies for absence**

Apologies were received from Malan Peyton.

3. **Minutes of previous meeting**

Minutes of the previous meeting held on the 11th March 2008 were signed by the Chairman as correct.

4. **Matters Arising**

1. Post Box. The notice with the secretary's address still needs to be put on the box. KC
2. PAT testing. Ted Webb will chase Southern Electrical again. TW
3. Cleaner's agreement. Wendy Paton and Anne Warrack will chase this up to see if it meets with Grace's approval. AW/WP
4. Andrew Townsend has agreed to mend the floor in the main hall.
5. The Parish Council has received the cheque from the Village Hall for the wall. TW
6. A quote from David Hanscome to repair the roof and guttering will be presented to the committee at the next meeting.

5. **Village Hall Update**

Barry Sharman has drawn up initial plans for the Village Hall which generally found favour with the committee members. Approx cost £200-250,000 for new small hall block and refurbishment of existing hall.

Charity status – Lee outlined the Holding Trust & Management Trust scenarios necessary to achieve charity status. The Holding Trust should be the Parish Council and the Management committee will form other one. All Parish Councillors and Committee members were given or will be emailed the documents from Cambridgeshire ACRE on Trusts for Village Halls. The Parish Council must decide if they want to go down this route and it will be discussed at their meeting in May. Individual members of the Management Committee will need to decide if they want to be a Trustee and new Management Trustees will also be sought. Indemnity can be taken out to safeguard against any personal liabilities. If any member has any concerns please contact Lee Ginger or Ted Webb. LG

6. **Correspondence**

No Correspondence was received.

7. **Treasurer's report**

Anne is waiting for the final cash from Wendy up to the 31st of March so she can then finalise the accounts. They will then need to go before the committee to be agreed and signed by the Chairman. Once this is all done they will then go to the auditors. AW

8. **Lettings and maintenance**
'How to Paint with Water Colours' course starting never happened as there was not a lot of interest.
Movement class on the 12-14th July 10-4pm is definitely happening though.
Usual bookings are still taking place. The Sunday night music sessions are still going ahead.
Deborah Townsend may want to book the hall for a Rugby BBQ.
Several fluorescent tubes and light bulbs have blown and the lights are sometimes left on after events.
It would be useful to have new tubes/bulbs fitted for the Ceilidh on the 10th May.
The recreation ground may be cut 12 times this year.

9. **Fund Raising Events**

Summer Social - BBQ/ Disco. Deborah Townsend will obtain the Events License and Nigel Strudwick the Drinks License.

DT/NS

Adults - £6

OAP - £4

Children 5-12yrs £3

Under 5s free.

Food will consist of chicken breasts, burgers and sausages with normal sized baps and finger rolls.

The Committee members will make Potato Salad, Coleslaw and Pasta Salads.

We will need paper plates, napkins, forks, knives and condiments.

It was suggested to ask Alan Fullerton to organise a fun cricket match and that we could have family games such as rounders. Games to start at 6pm, with the food served from 7pm.

Quiz Night 3rd May

There will be a ploughman's supper. Bread to be ordered. Charge - £5/person.

There has already been interest for several tables. Karen Coningsby will ask Helen Strudwick for the loan of her PA system for Wendy to use. We will set up the hall on Saturday morning.

KC

Date for the diary Quiz night October date to be confirmed.

10. **Any other business**

No AOB

11. **Date of next meeting – Wednesday 25th June in Village Hall at 7.30pm**