

**MANAGEMENT AND FUND RAISING COMMITTEE
FOR WHADDON VILLAGE HALL**

Committee Meeting – Whaddon Village Hall on 25 June 2008 at 7.30 pm

Present: Nigel Strudwick – Chairman Lee Ginger
Karen Coningsby - Secretary Wendy Paton
Carol Ginger Gabby Van Poortvliet
Deborah Townsend Malan Peyton
Anne Warrack - Treasurer

1. **Welcome**

The Chairman welcomed members to the meeting and thanked Lee Ginger for stepping in as Acting Chairman.

2. **Apologies for absence**

Apologies were received from Ted Webb.

3. **Minutes of previous meeting**

Minutes of the previous meeting held on the 22nd April 2008 were signed by the Chairman as correct. Minutes were amended with a letter missing for Gabby's surname and missing "the" from point 5 Village Hall updates second paragraph.

4. **Matters Arising**

1. PAT testing. Ted Webb will follow up with Southern Electrical again.
2. Cleaner's agreement. Wendy Paton and Anne Warrack will chase this up to see if it meets with Grace's approval. It still needs resolving. [But see further below.]
3. Andrew Townsend has agreed to mend the floor in the main hall.
4. A quote from David Hanscome to repair the roof and guttering will be presented to the committee at the next meeting. Andrew Townsend will speak to the person he knows from Abington Piggots to see if he will give us a quote.

TW

AW/WP

DT

5. **Village Hall Update**

We have not lost out on the County Council grant, but it depends on the availability of funds from one year to the next. Barry Sharman, the new architect, is very keen to get the plans moving. He wants to send them to the Planning committee. Lee Ginger will continue to pursue the refurbishment of the Village Hall. The architect's fees at the moment are in the region of £1800. Lee is to speak with all Parish Councillors and show them the plans of the Hall. He is going to have a stall at the Church Fete to show the plans to the public and answer any questions. The estimated cost is £200-250,000 for the revised new small hall block and refurbishment of the existing hall. The Village Hall Committee and Parish Council will have to find the initial 10% of the sum before the scheme can go forward.

LG

6. **Correspondence**

No Correspondence was received.

7. **Treasurer's report**

At 31/03 we have £17340.90 in the account.
The Chairman has signed the accounts as correct. They are now ready to go to the accountants.
The Quiz night in May made a profit of £280

AW

8. **Lettings and maintenance**

We have lost the Dog Training Classes, although we had a very friendly letter from the organiser. The Jazz Band are coming much less often than they used to. Kick

boxing is going well. No parties booked at present. There was an unfortunate clash of dates when the Jazz Band turned up on the new night of the Parish Council meeting even though they had been informed of the change. This has now been sorted out.

The Relaxing weekend may not happen. The Booking Secretary is finding it hard to fill available slots in the hall.

Sunday lettings are still OK.

We have received a letter of resignation for Grace (the cleaner) as she is off to University. We need to advertise for a replacement; the opportunity will be taken to introduce the new agreement with the new cleaner.

Several fluorescent tubes and light bulbs have blown. Two are out that are side by side. The flood light needs a new bulb. All the lights need to be checked.

MC

The toilet windows at the back of the hall are broken. Someone has gained entry through them. The back hall door was locked from the inside. These windows need to be boarded up. **Since the meeting this has been done.**

No Smoking sign need to go up.

9. **Fund Raising Events**

Summer Social - BBQ/ Disco. Karen Coningsby with organise the license as Gemma West holds a drinks license. The ticket prices will be

KC/DT/NS

Adults - £6

OAP - £4

Children 5-12yrs £3

Under 5s free.

Food will consist of chicken breasts, burgers and sausages with normal sized baps and finger rolls.

The Committee members will make potato salad, coleslaw and pasta salads.

We will need paper plates, napkins, forks, knives and condiments.

It was suggested to ask Alan Fullerton to organise a fun cricket match and that we could have family games such as rounders. Games to start at 6pm, with the food served from 7pm.

Leaflets are going out at the weekend.

Date for the diary: Quiz night November 15th.

10. **Any other business**

No AOB

11. **Date of next meeting – Wednesday 3rd September in Village Hall at 7.30pm**