

4.1 **Correspondence** – No correspondence received

5.1 **Role of the Management, Maintenance & Fund Raising Committee**

1. Constitution – Debra needs a copy of Constitution. KC
2. Parish Council will be responsible for all major maintenance repairs of the Village Hall and surrounding areas. Major repairs need to be clarified.
3. The Constitution cannot be changed until the AGM May 2006.
4. Nigel to go through the Constitution, suggest some rephrasing, and informally run it by the Parish Council. NS
If anyone has anything that they want rewording please give this to Nigel.

6.1 **Treasurer's report**

Accounts have not been submitted to the Auditors yet.

Electricity Bill – this was over paid in 2004. We are still in credit of £30.

Footballers paid £135 for 2003/04 season.

Current account £ 3,943.38

Deposit account £13,489.00

£17,432.38

Banked £135 – lettings money

Cheque for £148 for car parking signs as paid. Anne to check if cleared.

BBQ £593.19 profit

Animal Crackers £1479.02 profit

Letting £900 approx.

Time switch £ 13.42

Turf for goal mouth - £232 – as this committee takes the letting for the pitch we will pay £100 toward the turf and Parish Council will pay £132.

There are still one or two financial matters outstanding with Yvonne. AW, YA

7.1 **Lettings and maintenance**

1. Cleaners – Luke is 17yr and Grace 15yr old and a risk assessment needs to be done due to their age. Terry to sort out. Cleaners to be advised of what needs cleaning. Something will be drawn up. TA
2. The Parish Council have been approached by Harlton Primary school as they are looking for temporary premises for about a year. They do have funds available for educational purposes. A mixture of committee members and Parish Councillors could meet with them if they come back for a second look. WP
3. Parish Plan and History evening will take place on the 5th October. The SCDC Ecology officer will be

coming, and the Ralls will have information on the Village there also.

4. We need someone to take charge of who needs to buy items for the Village Hall i.e. toilet rolls.
5. We need an information sheet for when PAT test or Fire extinguishers need renewing.

KC

8.1 Fund Raising Events

1. As we do not hold a license for the Hall, Wendy will need to advise anyone who is holding an event that is not a private function that they will have to get a license.
2. Letting agreement – circulate to all to have a look at to see if needs updating.
3. We need to keep looking at the licensing laws. Terry will keep us informed.
4. Animal Crackers will not be continuing. Di and Ken Charles are looking at maybe doing something different. We wish to thank Di, Ken and helpers for all their hard work.
5. Village Fete – Maybe we could have a Village Fete again until something is found to replace Animal Crackers.
6. Whist Drives – The Football club and cricket club used to hold these to raise funds. It was suggested that an event or two during the depths of winter would be good for the village.
7. Everyone to try and bring some ideas to next meeting.

KC

TA

ALL

9.1 AOB

We need a costing for bollards to control vehicle access around the hall as the planning application will expire in January 2006, and we need to see to be doing something even if we put one post in.

10.1 Date of next meeting – Tuesday 15th November 2005 7:30 pm in Village Hall.