

MANAGEMENT, MAINTENANCE AND FUND-RAISING COMMITTEE
FOR WHADDON VILLAGE HALL

Committee Meeting – Whaddon Village Hall 15th November, 2005 at 7.30pm

Present: Nigel Strudwick Karen Coningsby
Malan Goddard Wendy Paton
Anne Warrack Debra Townsend
Yvonne Albery Ted Webb

Apologies: Terry Allison, Di Charles

1.1 **Welcome**

Nigel Strudwick welcomed members to the meeting. He was happy with the way the last meeting went and hoped that we would continue to make good progress.

2.1 Minutes of the previous meeting held on the 8th September 2005 were signed by Nigel Strudwick as correct.

3.1 **Matters arising**

1. Ted Webb to ask Nick Shaw about Anne Warrack joining the Development Committee. **TW**
2. Andrew Townsend has expressed an interest to the Parish Council to be ‘village handyman’. He will be meeting with Ted Webb & Yvonne Albrey to discuss final details. We will maintain a list of what has to be done in the VH. **TW/YA**
3. Septic Tank – we have nothing to pay as the tank could not be emptied as the tank is solid. Tenders have gone out from the Parish Council to put the Village Hall on main drainage (see 5.1 item 6).
4. Floor Sealant – Mackays of Cambridge could not advise on any sealants except toxic ones. Debra has emailed another company but is awaiting further clarifications. Debra will get in touch with Bonda Kemi..
5. Accounts – Accounts are back and Yvonne need bills in order to claim back VAT. **DT**
6. Football – We have received a cheque for the allotted matches. They have not requested to use the rec this season. **YA, AW**
7. Plainings – Ask Radford & Son to lay and compact plains. [An alternative, discussed under 5.1 item 6, might be to ask whoever does the drain work to do this, as they will anyway be disturbing the site.]

8. Hand Dryers – Printed circuits boards are defective.
Cost of new dryers £210 for the two. Malan to purchase from Urban Plastics. TW

MP

4.1 Correspondence

1. Nigel received a letter of resignation from Joan Pascoe. Nigel to respond to Joan's letter. We need to put an advert in the Newsletter and on the notice boards. NS, KC
2. Yvonne has received a form to fill in regarding rate relief for the Village Hall. We may have to pay rates next year. Copies to be distributed. YA

5.1 Future Plans for the Village Hall

1. A summary of the Parish Plan as it relates to the hall was given – Results will be printed in March 2006. In response to the hall questions, the results were:
Modernise the hall - 86 (38.6%)
Do only the essential work - 58 (26%)
Build a new hall - 66 (29.6%)
Do nothing - 8 (3.6%)
Other - 5 (2.2%)
2. Development Committee has met to discuss. This Committee has submitted a recommendation to the Parish Council which can be summarised as follows:
3.
 1. Still feels it is best to sell the Hall and build a new one because of the amount of work needing to be done on the Hall and the funding situation.
 2. New Hall could be funded with sale proceeds, loans & funding.
 3. As the PC may feel it does not have the mandate for new build, it recommends total refurbishment in one go as soon as possible. If not the PC should agree to spend at least £25,000 per annum. However, there is a question about getting a grant. If available, a grant from South Cambs could get as much as 40% of value back. It was pointed out that this would only be paid after completion of the work
4. Parish Council to make final decision.
5. Parish Council will have to borrow money.
Applications would have to be vetted and a business plan will have to be drawn up.
6. Once PC has made a decision we could take on a larger role.

Major things that need doing at present:

1. Disability Access 1) Wheelchair access – moveable ramps. 2) Car Park – filling in holes, 3) Access to toilets – major problem
2. Drainage – main drainage is the answer. Tenders have gone out.
3. External lights – Tender out to 4 contractors.
7. Committee is willing to spend money it has raised for the hall on major items wisely.
8. The majority of committee members would be willing to support whatever is decided.

5.1 **Treasurer's report**

The Accounts are in order and have been audited. The cost for Auditing was £30.

Cheques : Bill for Auditing accounts £30

Cleaning Bill £45.47 for month of September and cleaning products.

Parish Council for the goal turf £100

Fire Extinguisher check £ 42.72

Toilet Seat £10.16

Current Account £4055.39

Deposit Account £13,534.13

6.1 **Lettings and Maintenance**

We have had a few party lettings.

A Christening at the weekend 19/20th November and hiring the Marquee.

Diary has been bought for 2006.

Two bookings for the New Year.

Put an advert in the Crow to advertise the football pitch.

Debra said to contract Colts lower age group and Melbourn

Football pitch: suggest increase payment for matches to £25 or £1 per player. Next meeting set charges in case we have a big demand from clubs.

WP

Copy of letting agreement to be typed and circulated.

KC

7.1 **Fund-Raising Events**

Quiz Night – Saturday 11th February 2006 Sub-committee Wendy Paton, Debra Townsend & Malan Peyton to organise and publicise this event.

**WP, DT,
MP**

Jazz evening – possible date Saturday 8th April 2006. Wendy to check the availability of the band which practices in the hall

WP

Suggested events – Car boot with market stalls

Market day, Fete.

8.1 **AOB**

PAT Testing should have been done in June 2005. Karen to contact PJ Robinson to see if they can come along a do the testing. Ted will be available to meet with them up the Hall.

KC, TW

Middle doors to be fixed open as one of the sections needs to be mended.

Could the committee contribute to the handyman's costs?
Treasurer to investigate what we can afford.

AW

9.1 **Date of next meeting – Tuesday 10th January 2006 7.30 pm in Village Hall.**