

Whaddon Village Hall Recreation Ground Trust

Committee Meeting – Whaddon Village Hall Monday 5th March 2012 at 8pm

Present: Jenna Lewis –Chairman
Karen Coningsby - Secretary
Wendy Evans Carol Ginger

1. **Welcome**

The Chairman welcomed members to the meeting.

2. **Apologies for absence**

Apologies for absence were given from Neil Gallery, Natalie Hanlon, Deborah Townsend and Peter Haselden.

3. **Declaration of Interest**

No Declaration of interest was declared.

4. **Minutes of previous meeting**

Minutes of the previous meeting held on the 7th February 2012 were signed by the Chairman as correct.

5. **Matters Arising**

1. Risk assessment is still to be done. **JL**
2. Pat testing still to be done. **LG**
3. Change in the Hirer agreement - we have a CD from ACRE with a model hire agreement we will adapt this and change some of the parts. This needs to be done by the Parish Council AGM. We will also be able to change the hirer charges either at the PC AGM or our AGM. **JL/WE**
4. Neil has a cheque for £1000 from the Party in the Barn. At their last meeting it was agreed this would go towards roof and wall repairs/insulation. **NG**
5. Neil Gallery and Wendy Evans has had a word with a landscaper regarding the grass where the cars have been going over it. They are waiting for a quote to come back. Ken Green was approached to see if we could have the cars park on the grass in the Golf Range. He has agreed to this. We will purchase an A frame and chain it to something so it can't be removed. We will put police cones out so they cannot park in front of the bungalows. This will allow a couple of months for the grass to recover. **NG/WE**
6. Jenna Lewis still needs to speak to Joseph Minuelto re grant from SDC.. **JL**

7. Neil Gallery still has to send out the letters to the clubs that the kids use.
8. Still pending consultation on sport. Jenna Lewis to speak to Andrea Cook and ask if competitors can fill in forms once they have completed the Sports Relief waddle.

NG
JL

6. **Correspondence**

Karen Coningsby had a phone call from a parishioner regarding the cars parking on the road outside of his bungalow. It made it very difficult for him to come in and out of his place. He very nearly was involved in an accident from a car coming around the corner by Pinners.

7. **Treasurer's report**

As Peter Haselden was not at the meeting there was no update on the accounts.

8. **Village Hall Restoration Project**

New Plans have been drawn up with the kitchen in the Alcove which will allow for the toilets to be in the place where the existing kitchen is. Where the existing toilets are this could be changing rooms.

1. It was decided it was right to have two phases and to have the kitchen in the Alcove.
2. **Believe a refinement to kitchen plan.** check
3. Double doors to open out to main hall. Possible serving hatch.
4. Solar panels to be put on hold.

9. **Lettings**

Keep fit on Tuesdays – She will come back in the summer and use the outside as well. We have had a selection of birthday parties.

10. **Maintenance**

Paxton builders have done the repairs well. High winds have blown off some of the new tiles on the garage. Mr Paxton has offered to come back and sort them out. His invoice needs to be paid.

Windows – We have had 2 estimates for the 3 remaining windows. Wendy is trying to get the toilet window thrown in with the other windows for free. Quotes have been passed to the Parish Council.

Guttering is to be replaced.

WE

11. **Fund Raising Events**

Comedy night all flyers are out. Carol to ring Ian Keable to see if he is bringing a stage and to get an update from him.

Food will be Chilli. Karen Coningsby to send an email to Neil

CG

KC

Gallery regarding glasses. We need to know the sale of tickets a week before the event.

Diamond Jubilee – Nick Shaw is in charge. Anne Newberry is organising the food. It will be a High Tea not a BBQ as discussed previously. Ken Green has been asked re Beer Tent. Party in the Barn are organising a Gladiator Game. There will be children's sports all children will receive a medal. There may be a marching band from the camp. Lady Whaddon to give out prizes. All homes will receive a leaflet.

Open Gardens – Tesco's will put up a banner. Wendy Evans to ask them for a Raffle prize. £5 entry charge. Wendy has been in contact with other gardening clubs. All coming along nicely.

WE

Bramall homes – heard nothing.

13. **AOB**
Jenna Lewis to check constitution regarding AGM's.
14. **Agenda items for next meeting.**
 1. Key distribution policy
 2. Fees
 3. Parking problems
12. **Date of next meeting – Tuesday 3rd April At Wendy Evans House Church Street.**

JL