

Whaddon Village Hall and Recreation Ground Trust

Committee Meeting – 14<sup>th</sup> August 2012 Whaddon Village Hall at 8pm

Present: Jenna Lewis –Chairman  
Karen Coningsby - Secretary  
Wendy Evans – Vice Chairman  
Deborah Townsend Carol Ginger  
  
Lee Ginger – Holding Trustee

1. **Welcome**

The Chairman welcomed members to the meeting.  
Jenna Lewis has had a phone call from Neil Gallery handing in his resignation. We are now 2 short on the Trust. A note has gone in the Newsletter.

2. **Apologies for absence** – No apologies received.

3. **Declaration of Interest**- No declaration of interest received.

4. **Minutes of previous meeting**

Minutes of the previous meeting held on the 2<sup>nd</sup> July 2012 were signed by the Chairman as correct

5. **Matters Arising**

1. Jenna Lewis still needs a session with Philip Peacock regarding the following: Change of hire charge after the AGM as this was not brought up, PPI license issue.
2. Neil Gallery has sent in the ROSPA report. Only issue was the strimming around the wooden equipment as they have gone too close and some of the treatment has come off. Gabby Van Poortvliet has mentioned this to the contractors.
3. Everyone who wants a key has one and has signed the key agreement. The key is now in the Key Safe and once hirers have paid in full they will receive the code to the Key Safe (2436). Natalie Hanlon has taken over from Carol (Tiny Talk) as she is on maternity leave. So Natalie has a key now. Charge for losing a key has been changed to £50.
4. Lee Ginger has spoken with Peter Hasleden friend regarding sports grant. He got this grant about 5yrs ago from Sport England. Lee was given a lot of useful information.
5. David Evans has thought about setting up a running club.
6. Wendy Evans has sent the car parking & plans to the

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Parish Council for review; she has also sent one for the Village Hall.

7. Mr Wallace rang Jenna Lewis complaining about the cars parked on the road outside the village hall. Jenna mentioned that we are trying to get the cars to park in the Golf range. Wendy Evans suggested putting notices on car windscreens. Deborah Townsend thinks this will result in more litter as they are likely to be discarded. Wendy to do a thank you sign and put it up around the playground for parking sensibly. Karen Coningsby has offered to speak with Mr Wallace. Deborah to get in touch with the PCSO to ask him to come and talk to the parents regarding parking on the road.

KC

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## 6. Correspondence

1. Wendy Evans received a letter from MPLC regarding licence for showing Movies, etc. She rang them and explained we don't show movies and told them not to get in touch again.
2. **Sharman Knowles Partnership** – We received a letter from the Partnership outlining what is required to be done. Lee and Wendy had a meeting with Barry and Laurie. Once the project plan has been done we would probably start in April 2013. It is not necessary to have under floor heating as there is much better heating out there and it is always changing. The Trust has agreed the proposal. Lee will send an email agreeing to the proposal so that a detailed work plan can be prepared by Sharman Knowles. Lee will invite Barrie and Laurie to a future meeting to explain the detailed plan.
3. **SCDC** – SCDC require invoices to release grant monies. We will be sending to SCDC invoices to date so that grant monies can be released.
4. **SCDC Local Plan** – Melbourn would become a rural centre. Meldreth would have more houses built and Eternit would be developed and possibly become a science park. This would encourage more traffic through the village. As a Trust we need to send in a comment regarding the consultation. Jenna to copy the necessary pages when it comes to her.

LG

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## 7. Treasurer's report

If anyone is paying by BAC's a remittance will need to be sent to Wendy Evans.

No report from Peter Haselden. Peter must be at the next meeting to finalise the budget.

## 8. Fundraising

### 1. Cambridge Community Foundation –Amey Cespo

Wendy has spoken at length with Mr Turner with regards to our application for a grant. The bad news is that we are unable

to get the £40,000 applied for as the total cost of refurbishing the front section of the hall does not come to £150,000. However he is going to recommend that we go forward for the £20,000 grant and has sent further application forms to complete. Peter Haselden and Neil Gallery have offered to help Wendy fill in the forms.

2. **Community Pop up Café** – This happened on the 11<sup>th</sup> August. Wendy expressed her thanks to Karen Coningsby for her help. We made a profit of £60.80 for the sale of the cakes left over from the Hidden Gardens. May possibly do it again late morning early afternoon.
3. **Background book** has turned into the Green file, which Jenna will retrieve from Neil Gallery so that the consultation analysis can be included in the grant applications.
4. **Lottery update** – still waiting for the consultation information this is in the green file.
5. **Money from Camelot** - £250 on a match scheme is coming from Camelot. It was suggested that we give Wendy Evans friend a thank you gift. All agreed.

9. **Lettings**

Letting are pretty good at the moment with quite a few birthday parties.

Caravaner's will be here from 31<sup>st</sup> Aug – 2<sup>nd</sup> Sept.

10. **Maintenance**

David Evans has repaired a few things including the garage roof. Dave needs to put an invoice in so he can be paid for what he has done.

Cricket club – Community Sporting policy

1. Greater they 10
2. Community sports – benefits the locals.
3. Only pay operational costs (heat and light) if indoor activities
4. Fee has been waived for the Cricket club

13. **Date of next meeting – 10<sup>th</sup> September 2012 8pm in Village Hall. Please note change of date.**