

Whaddon Village Hall and Recreation Ground Trust

Committee Meeting –6th May 2013 Whaddon Village Hall at 8pm

Present: Jenna Lewis –Chairman
Karen Coningsby - Secretary
Wendy Evans – Vice Chairman

1. **Welcome**

The Chairman welcomed members to the meeting.

2. **Apologies for absence**

Natalie Hanlon, Carol Ginger, Deborah Townsend and Peter Haselden.

3. **Declaration of Interest**

There was no declaration of interest.

4. **Minutes of previous meeting**

Minutes of the previous meeting held on the 2nd April 2013 were signed by the Vice Chairman as correct

5. **Matters Arising**

1. Jenna Lewis to chase Neil Gallery re ROSPA inspection for a date this will happen. **JL**
2. Accounts have been signed by all officers.
3. List has been given to Wendy Evans re energy grants.

6. **Correspondence**

Letter received from Roger Parker Associates for the Professional Services £2940 70%.

We will be going with NHN £83,803 inc VAT for the refurb. We have reviewed monies concerned we will be £20,000 short.

Assuming Amey Cespo come good we will have £88,095 and we have offers of two loans from a couple of trustees.

We have £9729 from Awards for all.

The requested items for them have to be there by the 23rd May.

Need to send them off by 18th May. Hardcastle Burton and HSBC need to sign forms. Karen Coningsby to take them in. **KC**

Good idea to have HNH builders over to have a chat regarding refurb.

7. **Treasurer's report**

Accounts have been received and signed by officers of the trustee and returned to Hardcastle Burton for signing but need them back before AGM.

8. **AGM Agenda items**
AGM 21st May at 8pm. Should put a notice on the notice boards welcoming members of the public to the AGM. Jenna Lewis will be away on the day we could have telephone conference.
Members of trust:
Jenna for PC and need one other
Church – Karen Coningsby
Cricket – Peter Haselden
Natalie Hanlon, Carol Ginger, Deborah Townsend, Nikki Morton and Wendy Evans are all appointed.
May need to have Neil Gallery write a letter regarding the closure of the Playground committee.
Jenna Lewis to ring/email to say trustees deeds need to change. As trustees well all have to resign before we can be re-elected. We need to have the playground group to be changed to any user group.
If members of the public turn up will need to discuss plans, refurb and costing's.
9. **Publicity regarding final plans**
For publicity re will have flyers inside the newsletter regarding plans on one side and cost etc on the other side.
10. **Safeguarding Children Policy**
We have adopted the Safeguarding Children's policy and vulnerable young person's policy. After the refurb we will adopt this into our policy.
11. **Fund Raising Events**
Possible grand opening when all the refurb has been completed. A Roll of Honour will be organised with a tea party for all those that have given a grant etc.
12. **Lettings and maintenance**
Nikki Fitness plus starting a yoga class £30/week
2 wedding next year charging £250 each
Caravan Rally next year charging £200
Brownies Sleepover 13th June
Regular sliming world
Natalie Hanlon – Tiny Talk has cut down sessions is advertising in the listing with classes at Coombs centre in Royston.
- Rail painting was completed on 4th May. There was a very good attendance of volunteers. Thanks to all.
Gabby Van Poortvliet has asked for Peter Haselden to apply for a grant. Wendy Evans has taken the money out of the

JL

lettings.

We have bacon and two packs of rolls for another function for the future.

Cardean flooring – they are putting forward to the board of directors Wendy's letter asking for a the flooring at cost.

Date of next meeting is 4th June with the AGM on 21st May.

13. **Date of next meeting – Tuesday 4th June 8pm in Village Hall. AGM is on the 21st May.**