

Whaddon Village Hall and Recreation Ground Trust

Committee Meeting – Church Street 2nd September 2013 at 8pm

Present: Wendy Evans – Vice Chairman
Karen Coningsby - Secretary
Nikki Morton
Peter Haselden arrived late

Holding Trustee: Lee Ginger

1. **Welcome**

The Vice Chairman welcomed members to the meeting.

2. **Apologies for absence**

Carol Ginger, Jenna Lewis, Natalie Hanlon and Nikki Lewenden-Latta.

3. **Declaration of Interest**

There was no declaration of interest.

4. **Minutes of previous meeting**

Minutes of the previous meeting held on the 6th August 2013 were signed by the Vice Chairman as correct.

5. **Matters Arising**

1. We have received an invoice from the builders for Amey Cespo but they want photos of the finished product.
2. Pink Ball for playground – Neil Gallery has sent an email to Wendy Evans so that she can chase this up.
3. The Investment grant was on investigation not deemed suitable for our purpose.
4. Jenna Lewis still needs to speak to Amy Walker re coming on to the Village Hall Trust.
5. We have been told that we will get our 1st choice of flooring
6. The Insurance is OK as it will be renewed.

WE

JL

6. **Correspondence**

1. Receipt from UK Power Network for the power supply to the Village Hall.

7. **Building work**

Ian Knowles, Lee Ginger and Wendy Evans have had the first meeting and everything is going well.

Only problem is that the earth for the flooring is too deep in one corner and will need to be lowered.

The screed will be laid but will take a few weeks to dry completely out but they will still be able to do some work.

Karndine flooring has laid down the rules for the flooring.

There is not quite the depth in the ceiling gaps for the original ultra-installation.

There will be louvers over the existing ventilation in roof with thin wiring so the birds and bugs can't get in. It was agreed that louvers will also be in place on the thin slit ventilation gap above kitchen, (this was not in original builders quote, thought to be an additional approx £50.)

The Plans for the kitchen looks really good. Plain doors will be easier clean and Wendy will go to Howdens to finalise these details. Nikki Morton wants to get some more photos.

WE

Everything is keeping to date. They will be replacing outside tap to the hall again.

We have asked the builders for a quote to re-plaster the back hall and put up the guttering and they will give us a quote for this separately at end of existing contract.

WE

We will need to have a proper discussion to talk about the back hall. Maybe go to the builder and ask for a quote if we are happy with what they have done to the main hall.

Wendy Evans will ask how long it will take to do the car park.

8. **Playground**

1. We need heavier gauge bin bags for the bins this is still outstanding.
2. Drop the weekly inspection reports through Wendy Evans door this is happening.
3. We need to come to the next meeting with wordings for signs. Once Karen Coningsby has the wording for the signs she will get a quote as she knows a printer who can do the signs on Foamex.
4. David Evans has cut back the tree near the Zip wire this is very prickly and will be replaced at some time.
5. Strimmed the grass near the steps to the slide
6. Brought turf and put it down this has sorted out the trip hazard.
7. Slide mound has holes they will be filled and the re-seeded with grass seed probably in winter when less in use.

KC

9. **Treasurers report**

Auditors Fee is £350 + VAT.

10. **Fund Raising Events.**

1. Ice cream – With proceed from Orwell's show Deb's made a profit of 159.10.
2. **Christmas Bazaar** – We have 5 tables confirmed and paid for. We will be having refreshment and a Raffle.
3. **Quiz Night – 16th November** – Chilli will be served. Kate & Keith Harker are already starting on the questions.
4. **Cleaner** - We need to decide what we want.

10. **Lettings**

We have discussed the lettings price. £6 for Villagers and £9.50 for outsiders. We have left it up to Wendy Evans to

decide on a ½ day rate.

Wendy has had two weekend bookings for next year, one a caravan weekend and a wedding booked for Lucy Pinner.

On next Agenda – colour of paint for walls.

Need to think what we will do with regard to the re launch of the hall.

Maintenance

There was nothing to maintain.

13. **Date of next meeting – 8th Oct 2013 8pm at 43 Bridge Street, Lee Gingers.**