

Whaddon Village Hall and Recreation Ground Trust

Committee Meeting – 4th November 2013 at Wendy Evans Church Street.

Present: Wendy Evans – Vice Chairman
Karen Coningsby - Secretary
Peter Haselden- Treasurer
Deborah Townsend Carol Ginger
Nikki Morton

1. **Welcome**

The Vice Chairman welcomed members to the meeting.

2. **Apologies for absence**

Nikki Lewenden-Latta, Jenna Lewis and Natalie Hanlon.

3. **Declaration of Interest**

No declaration of interest declared.

4. **Minutes of previous meeting**

Minutes of the previous meeting held on the 8th October 2013 were signed by the Vice Chairman as correct.

5. **Matters Arising**

1. Peter Haselden asked if Laurie Parncutt could make the bill out the Parish Council. Lee Ginger will get in touch with Laurie and ask him to alter his bill.
2. All the signs have been done and passed to David Evans to put them up.
3. We have decided not to have the heaters installed at the moment and see how the under floor heating goes.
4. Flyer has been designed for the Xmas Bazaar and we have decided to put posters up and send around an email to all villagers.
5. The plastering in the back hall and gents toilets has been done. Also the guttering has been sorted although the builder has said that this is a temporary solution and we really need a soakaway when we renovate the back section.
6. Malan Peyton asked about how much we would get from the ECB grant.

6. **Correspondence**

There was no correspondence.
Cricket fencing – the “keep out” signs will be put up.

7. **Treasurer’s report**

The letters have been sent to Lloyds bank re closing the account.

Parish Council will pay £4600 and this will save us £800 VAT. If we do not retain the buffer (of £7500) then we can pay for the whole refurbishment without drawing on the £10,000 loans from Peter Haselden and Jenna Lewis. This is not quite right. We do not need the loans if we use the buffer and if we do not do the £6,000 extra heating costs. This would leave us with £2403 in the bank.
Some money for the builders is kept back for 3 months.

If we still wanted to do the heating then the requirement for the loans would be £3,600 (so £1,800 each).

Amey Cespa has not come in yet. Since the meeting the money has come in and has been banked.

Hire agreement - a new one need to be drawn up. Do we require a PPI licence?

We need a role of honour mentioning all the bodies that have given grants.

English Cricket Board – Peter Haselden will fill in the forms to try and get a grant for £20,000 - £50,000. Need to have quotes from builders. Changing the roof pitch will almost certainly have to have building regulations

We need a cage around the heat source pump. Have asked for one quote, but David Evans will endeavour to get more. Exit lights and safety lights cannot be turned down. Copies need to be taken of all instructions and laminated for use.

Terry Allison to be asked about how many people can be seated and how many standing.

8. **Update on Village Hall**

9th November we will be unpacking the boxes from the garage. Table and chairs will be unpacked and trollies made up. From 9.30am.

Meeting for handover will be Friday 8th November between 4.30pm and 5pm to Lee Ginger and Karen Coningsby.

Parish Council have asked for an invoice for £9/hr. Wendy Evans will email Gabby Van Poortviet to go through the papers in the garage.

Smart meter is being put in on Tuesday 5th November. Wendy is meeting the electrician to go over how the heating works.

9. **Fundraising**

Quiz Night – at the moment we have 8 tables. Deborah

Townsend to buy food for the Chilli. Everything is in hand. We will need to buy a couple of prizes for the Raffle and the committee will donate some.

Xmas Bazaar – An entry has been put in the Listings. Wendy Evans to go back to Listings to see if they will put a blurb in about the refurbished hall. Tea, Coffee and spiced apple juice will be served. Nikki's partner will do some back ground music to play before the Barber shop group sing. The car park will be out of bounds but Lee Ginger suggested parking using back entrance to field and he offered to supervise. Will need table cloths, table decorations and cakes for refreshments. Possibly buy some mince pies.

New Year's Eve – Karen Coningsby to ask Bob Burling about disco, Malan Peyton will ask someone she knows and Carol Ginger will ask the person she knows. Bring your own food and drink. 8pm until late. May charge £5 adults and £3 children.

Comedy Night - 5th April

Opening of Hall – 21st January in the afternoon.

10. **Playground**

Monthly inspections are being done. David Evans has cut the weeds down on the steps to the slide. He is working on the matting

11. **Lettings** - None at the moment other than normal ones already on board

Tiny talk – Natalie Hanlon has been sent the New Fees of £9/hr. She is not sure and will wait and see how warm the hall gets. She will only be using it for an hour.

£6/hr Village, £9/hr outside and £18/hr commercial.

We have had a few birthday party enquiries.

Nikki Fitness will be starting back w/c 11th Nov

There is a wedding on 19th July.

Caravanners are coming back as well.

Hall for all website has been updated. We need to put some pictures on it.

Maintenance – none at the moment.

12. **Date of next meeting – 3rd December 2013 8pm in Village Hall.**