

Whaddon Village Hall and Recreation Ground Trust

Committee Meeting held at Whaddon Village Hall, on 6th May 2014 at 8pm

Present: Wendy Evans – Vice Chairman
Karen Coningsby - Secretary
Carol Ginger Nikki Morton
Amy Walker

Holding Trustee: Lee Ginger

1. **Welcome**

The Vice Chairman Wendy Evans welcomed members to the meeting.

2. **Apologies for absence**

Apologies for absence were received from Peter Haselden, Jenna Lewis and Deborah Townsend.

3. **Declaration of Interest**

There were no declarations of interest.

4. **Minutes of previous meeting**

Minutes of the previous meeting held on the 7th April 2013 were signed by the Vice Chairman as correct.

5. **Matters Arising**

1. Jenna Lewis has emailed Philip Peacock re Hirer Agreement disc today 3rd March 2014. This is still to be done. JL
2. Charity Commission – we need to write a report. Jenna Lewis needs to speak to Peter Haselden re report. We could register for Gift Aid. JL
3. Amanda Sylvester is interested in joining the Trust.

Correspondence

No Correspondence.

7. **Playground**

The Weekly inspections must happen so it can help David Evan to do the monthly inspections.

8. **Treasurers report**

Balances slowly but surely building up. Cash balance at end of April was £1456, and we are still waiting for £2500 from SCDC (invoice now sent to them for final part of promised funds).

9. **Fund Raising Events**

1. **BBQ** – 21st June - Disco by Steve £250. Nikki Morton to report back to Steve. A butcher that has his shop next to James Coningsby shop has offered to do us a quote for sausages, burger and chicken.
Children £7
Adults 9
5 and under Free
Salads and tickets need printing.
Ask Mike Monks to send an email around re the BBQ.
Karen Coningsby to contact Deborah Townsend to see if she can help.
2. **Quiz Night** – Keith Harker has offered to do another Quiz night possible date 15th November.
3. **New Year's Eve** – Steve has offered to do the disco for £250. Everyone was in favour. We have the tickets.
4. **Add Xmas Bazaar** to next month's Agenda – 22nd November.
5. **Village Hall opening** – Plaque has been ordered. Parish Council will pay for it. Wendy Evans has ordered another Car park closed sign and a sign which states that cars should park only be the front railings
£130 to spend on refreshments.

11. **Lettings and Maintenance**

Regular Dog Training classes and possible Wednesday Evenings.

Caravan Club – 30th May – 1st June.

Election – 22nd May

Pilates – is going really well - may do another class after the one she does.

Birthday parties.

Yoga enquiry – Wednesday morning, Tuesday evening possible

Letting doing well..

Fire extinguishers and security lights – both have been checked with no problems. We had a fire drill.

Maintenance – We do not need stand for the extinguishers and Terry Allison has offered to use brackets to hang on wall to meet requirements. Terry Allison has also agreed to do the fire alarm testing and will then complete the log. The Trust will continue to test the electric and log at the monthly trust meetings. Lionel Pinner and Terry Allison have signed the form as key holders.

Newflame will still have to do service the extinguishers.

The lock on the middle toilet go stuck it has now been fixed.

Can the gent's toilet have a lock on it? This is not deemed to be necessary.

David Evans brought hooks to hook the doors back and replaced guttering on the Veranda.

Railings- One of the panels had a broken runner which was sticking out this has now been sawn off.

Cleaning – mats will need a deep clean. Wendy Evans is finding the general cleaning time consuming and would like help.

JL

Snagging list is being sorted on the 7th May.

Hire agreement need to be gone through.

Notice Board – The Parish Council have asked Steve Coningsby to do the Notice Board

AOB: AGM – will be the 2nd June followed by a short meeting. Please can everyone try and make this meeting.

12. **Website** – We will try and have all the minutes and Agendas on the website.
13. **Date of next meeting – 2nd June at 8pm in Village Hall.**