

Whaddon Village Hall and Recreation Ground Trust

Committee Meeting – Whaddon Village Hall 5th October 2015 at 8pm

Present: Jenna Lewis - Chairman
Karen Coningsby - Secretary
Wendy Evans – Vice Chairman
Amanda Silvester Deborah Townsend
Steve Argent Amy Walker

1. **Welcome**

The Chairman Jenna Lewis welcomed members to the meeting.

2. **Apologies for absence**

Apologies were received from Holding Trustee Lee Ginger.

3. **Declaration of Interest**

There were no declarations of interest.

4. **Minutes of previous meeting**

The minute of the 3rd August 2015 were signed by the Chairman as correct with one amendment – Building - Valuation – added of Village Hall buildings for Insurance purpose and changed \$ to £.

5. **Matters Arising**

1. Car park already had planning permission but a smaller scale. Ian Knowles has left the Partnership and is now independent. Jenna Lewis is still to ask Terry Allison to speak to Mr O’Conner.
2. Kardean floor is in Wendy Evans garage waiting for HNH to fit it. They will be asked to come in November. John Paul thinks he can fit it in a day.
3. Amy Walker has had training on a Defibrillator. The Parish Council will purchase one to be kept in the Village Hall.

JL

6. **Building**

1. Acoustic panels – The Coningsby have stored the in a barn on the farm. Peter and Steve Coningsby have agreed to install the on the 24th October. We have a duty of care once the panels are up to make sure all is working as should be. We may need to get the hall tested again for noise.
2. Car park – We have received £18,500 in total We have been turned down by Bernard Sunley. Parish Council said we could have the extra money left over from the monies

put aside for the Acoustic panels around £2000. Wendy has asked for £5000 from Grafield Weston we have got through the 1st stage. Trust House Charities asked for £4000 this is being fast tracked should hear mid November for both. Herts Community fund needs fill out with the help of the trust this is for £4000.

Thus far

£1,000.00	from Trust funds
£1,500.00	Cambridge Community Chest
£2,000.00	parish council
£10,000.00	National Lottery - awards for all - cash expected 16th October
£3,000.00	Luton Airport - cheque received
£1,000.00	Stansted airport - cheque imminent

total thus far £18,500. + approx. £2,000. balance of monies allocated towards acoustics? so £20,500.

Best price car park £30,000.00

Wendy Evans has three more grant applications which she has submitted and is awaiting results and will be making another next week will keep everyone informed.

7. **Correspondence**

No correspondence received

8. **Cricket Nets**

Maybe it would pay for the Environmental Officer to come and do an assessment. Should we be sourcing legal advice.

1. Cricket risk assessments advise.

2. If Trust is happy to pay someone to do an assessment.

Regarding Environment Health officer - follow up with Lee Ginger to see if he has spoken with her Manager. We have at least six months to sort this out.

Peter Haselden would like to speak with the new owners with another member of the trust first before with do anything,

Jenna Lewis to email the Risk assessment report again.

Put money aside to maybe move the nets. Possible grant. Need to know the best position

Royston Cricket third side is interested in hiring the pitch and hall for 8-10 matches. Would be a good earner £200 a match to be offered by Peter to the club. Concern risk to the houses and cars. Possible netting around the roadside. Need form up front. Dates they cant have 20-22nd May 2016 and 9-11th Sept 2016.

LG

PH

9. **Risk Assessment**

This needs updating Deborah Townsend and Amanda Silvester are looking at it. Amanda will see what she can find out. **DT/AS**

10. **Playground**

Neil Gallery has taken out all the old bins. Black bins still around the playground and are being emptied. Need some heavy duty bin liners for the black bins. Inspections have been carried out -no issues. Neil Gallery is to be asked to circulate the monthly report. Jenna Lewis will ask him. Then this will be able to be review at the meeting. One of the metal struts has been hacked sawed off.

JL

11. **Treasures Report**

£5000 in bank before donations also includes playground ring fenced money and buffer. £3000- £3500 this year.

12. **Fundraising**

New Years Eve party is pre paid. We still have supply of tickets – 50 people to break even. We will charge £10.00 adults and £2.50 children.

Quiz Night – February 27th with Chilli – Harkers to do the questions. Need price.

Sub committee for fund raising on Agenda for 7th December meeting.

13. **Letting and Maintenance**

Hire Agreement

This still needs doing.

Another trolley has been purchased and a tool for putting up the tables. Amy Walker has queried why she should have to pay up front for her booking. Wendy Evans said everyone pays up front and most pay the £100 deposit.

Project list – Soak away + tarmac parking area

Date of next meeting 7th December 2015 at Jenna Lewis house (Wine and Mince Pies) at 8pm.