

Whaddon Village Hall and Recreation Ground Trust

Committee Meeting – Bridge Street 7^h December 2015 at 8pm

Present: Jenna Lewis - Chairman
Karen Coningsby - Secretary
Wendy Evans – Vice Chairman
Nigel Strudwick

Holding Trustee: Lee Ginger

Public: Neil Gallery

1. **Welcome**

The Chairman Jenna Lewis welcomed members to the meeting. She also welcomed Nigel Strudwick to the Trust as a Parish Council member.

2. **Apologies for absence**

Apologies were received from Amanda Silvester, Deborah Townsend, Amy Walker, Peter Haselden and Steve Argent.

3. **Declaration of Interest**

There were no declarations of interest. This subject is mainly to do with Finance.

4. **Minutes of previous meeting**

The minute of the 5th October 2015 were signed by the Chairman as correct.

5. **Matter arising**

1. Terry Allison will speak to Mr O'Connor re Car Park.

6. **Update on Meetings**

Wendy Evans feels we should go back to monthly meetings until we finish the car park. Nigel Strudwick suggested two committees. This has already been brought up by Deborah Townsend for a sub committee to deal with fund raising. We have decided to continue with every other month but can call an extraordinary meeting if needed. First meeting 18th Jan and will decide at this meeting if we need one in February.

Here are the dates

7. 18th Jan
7th March
4th May Wednesday as 2nd is Bank Holiday

4th July
5th Sept
7th Nov
2nd Jan

Building

- 1. Car Park:** Some of the grants need to be spent within 6 months. £825 to Ian Knowles for his expert advises. £195 to go with the plans for the car park. We need to have updated quotes. Still two quotes outstanding -£4000 Garfield Weston - Phoned will be January. £4000 Herts Community this has been accepted but will be consented in January.
Waiting on Planning was send in around 19th November. If we run short of funding we could apply for a public funding loan for 1-50 years very low interest. Parish Council would look at taking this out. We will see how much we have before going for this. A lot of PC's are doing this. This would also need to be discussed at the PC meeting but it would not take long to come through.
National Lottery money should be used with in 6 months.
- 2. Kardean Flooring** –Wendy Evans has flooring in her garage. This floor will be stuck down. Jenna Lewis to ring John Paul re about having to pay to have floor lay.

8. Correspondence

Nigel Strudwick is happy to come onto the Trust to represent the Parish Council with Amy Walker.
Wendy Evens – In the light if Wendy Evans selling her house which she anticipates will be 6-9 months. We need to sort out the day-to-day management, as this could be an issue with lettings. We could possibly have an online diary. The Cleaner has asked for ore duties. This could involve buying the cleaning products. As we need a new Village Handy man this person could look after the Village Hall and the village duties. Lee Ginger will discuss this with the Parish Council. This is to e an Agenda item. We could have the lettings done on line. Nigel Strudwick to look into this and come back with info for the next meeting. We need to come up with Village Hall Duties.

- 1. Joint Handy Man**

2. Cleaner to take on more duties
3. Another letting officers role.

If the cleaner were to buy cleaning products this would be a check in and check out system.

Cricket Nets

Maybe it would pay for the Environmental Officer to come and do an assessment. Should we be sourcing legal advice?

1. Cricket risk assessments advise.
2. If Trust is happy to pay someone to do an assessment.

Regarding Environment Health officer - follow up with Lee Ginger to see if he has spoken with her Manager. We have at least six months to sort this out.

LG

Peter Haselden would like to speak with the new owners with another member of the trust first before with do anything, Jenna Lewis to email the Risk assessment report again.

PH

Put money aside to maybe move the nets. Possible grant. Need to know the best position

Royston Cricket third side is interested in hiring the pitch and hall for 8-10 matches. Would be a good earner £200 a match to be offered by Peter to the club. Concern risk to the houses and cars. Possible netting around the roadside. Need form up front. Dates they cant have 20-22nd May 2016 and 9-11th Sept 2016.

9. **Cricket Nets**

Item for next meeting

10. **Risk Assessment**

Reviewed on emails. Comments by email and review at next meeting.

11. **Playground**

Neil Gallery came to the meeting to report on the progress of John Newberry and Keith Green. They started on the 1s of May and are doing a grand job. From May to September they have been doing weekly checks and monthly checks. Amanda Silvester would like to see the Risk assessment. They are now doing every other weekly check at the moment until spring. Party in the barn money will pay up to March for he boys. Neil will check in March to see if they want to carry on. Neil will come back to see how viable it is to carry on.

JL

Who is responsible for ROSAP report? It is a good idea that Fenland carry out the reports. Neil is happy to deal with Fenland and to make sure the work is carried out and will be paid for by the Trust. Maintenance will be paid for by the Party in the barn money. Chairman of the Trust will speak wit Neil Gallery regarding the ROSPA inspection is done in May. Jenna Lewis will prepare a Calendar of Events.

The lads have done a very good job in keeping the bins clean

and tidy.

The fancy bin in the garage can be used for other things.

Neil Gallery is thinking about doing something in the Hall for the older children of the Village.

12. **Treasures Report**

Check with Pete.

12. **Fundraising**

New Years Eve party is pre paid. Karen Coningsby to have and email sent around the village as we have had no takers

Quiz Night – February 27th with Chili – Harkers to do the questions. Need price.

Wendy Evans has offered to come back after she has moved with fund raising.

Sub committee for fund raising on Agenda for 7th December meeting.

13. **Letting and Maintenance**

Booking are quite goods. Wendy Evans would like to know what monies have been taken for lettings.

Quite a few lettings for next year -wedding, Carvaners. Need Cricket dates.

The dents in the walls have been filled in

Hire Agreement

Comments via email.

Wendy has done light check.

Agenda items

WIFI in Village Hall

Defibulator

Project list – Soak away + tarmac parking area

Date of next meeting in Village Hall on 18th January 2016 at 8pm.