

Whaddon Village Hall and Recreation Ground Trust

Committee Meeting – Whaddon Village Hall 18th January 2016 at 8pm

Present: Jenna Lewis - Chairman
Karen Coningsby - Secretary
Wendy Evans – Vice Chairman
Deborah Townsend Amanda Silvester
Amy Walker Nigel Studwick

1. **Welcome**

The Chairman Jenna Lewis welcomed members to the meeting.

2. **Apologies for absence**

Apologies were received from Steve Argent and Peter Haselden.

3. **Declaration of Interest**

There were no declarations of interest.

4. **Minutes of previous meeting**

The minute of the date were signed by the Chairman as correct.

5. **Matters Arising**

1. Terry Allison will speak to Mr O'Connor re Car Park.
2. Handyman could be included in the Village Hall maintenance £10/hr. plus Village Hall to pay for any jobs done. David Evans to do a job spec.
3. Broadband – Comment from Parish Council would likely pay for a line to the hall. Nigel Studwick to try and see if Connecting Cambridgeshire will pay.

6. **Building**

1. **Car Park** – received 3 new estimates. We are waiting for 1 more grant. £31,500 + VAT is the best quote for Total Surfacing Solutions.
£31,470 + VAT North Herts Surfacing.
John Cobbs £29,500 +VAT Wendy Evans to ask them to split the quote.
Maybe more money from Parish Council but wont know until March. 20th March is deadline for Luton Fund. Half car park would cost £20,000.
Option 1 – Take a loan - speak to Parish Council
Option 2 – Do what we can afford.
We would like to go with £20K as a minimum but have to a contract to do remainder and we would let them know by the 31st March. We would like to go with John Cobbs but need to have the quote split out

2. **Kardean Flooring** – Jenna Lewis spoke with HNH Builders – they would like to charge for taking up and relaying new flooring. It would have cost nothing if they didn't have to take up the flooring. The new flooring has been moved from Wendy Evans garage to the Village Hall. Up to £400 ok if over will have to come to Trust. Wendy Evans to try and find out when they will be laying the new flooring.

7. **Correspondence**

1. Implement calendar to accompany Agenda.
2. Need Nigel Strudwick's details for Charity Commissioners.

8. **Cricket Nets**

Jenna Lewis has spoken to Terry Allison for Professional assessment. Terry has done. Terry recommended don't move nets but put netting at side and behind.

To re-site the existing nets would only be moving the hazard to another place and is not considered necessary. However, there are three ways that the risks could be reduced to an acceptable level and these are described below in no particular order.

1) Extend the nets by 9m towards the bowling point. This is likely to be unacceptable due to the additional intrusion into the open space.

2) Provide additional width and height of frame and netting at the mouth of the existing nets to provide an additional 2m width each side and an additional 1m height. This should stop any balls likely to enter the garden at speed but will make the nets more visible from the recreation ground.

3) Provide an additional frame of netting at the rear and each side to stop any wayward balls at the boundary. The netting should extend each side by 6m and be at least 3m high. (see drawing). This method is probably the least visible way to control wayward balls.

It is recommended that the Trust implements Option 3 above as the least obtrusive option.

Could be some money left over from 106 money. Cricket club would have to apply to the Parish Council.

Nigel Studwick to speak to Peter Haselden re-assessment.

We all agreed that option 3 needs to be done. Jenna Lewis to email the report to all Trust members.

9. **Playground**

I'm happy to report that all is well with the Playground. I have

spoken with Keith Green who confirmed nothing is outstanding. I also went up there myself for an hour and all looks well. The only point of note was that I felt the matting needing brushing - it gets rather muddy in winter - and I passed this onto Keith.

10 **Treasurers Report**

cash balance was £19425

Profit for year was £15271, this included £15500 of grants received.

Lettings year to date (end of November letting period) are £4998. Same period previous year they were £4040.

Ongoing expenses (light, heat, maintenance, water, cleaning, insurance, Accountancy, but excluding playground expenses) year to date are £3595. Same period previous year they were £2585.

The main difference is in the repairs and maintenance and other equipment, which this year includes signs, maintenance for air source pump, replace floodlights, new trolley.

11. **Fund Raising**

New Years Eve Party – We made £302.50 which £250 was for Disco and £21 for Licence which needs to be paid to Deborah Townsend. Profit was £31.50. We were not intending on making a profit. We will not hold a New Eve's Party in 2016. Will need to re think price.

Quiz Night – Ask Mike Monks to send around an email each week as lack of teams. We will also leaflet drop the whole village and put this in school newsletters, Karen Coningsby to email leaflet to Deborah Townsend. We need to advertise on the A-Frame.

Possibly have the `BBQ again this year.

11. **Letting**

Lettings are very healthy. A band came in by the off chance for a practice.

Maintenance

Normal maintenance carried out.

Electronic Bookings – have something like a calendar will be a hassle.

- Terry Allison did the light check
12. **AOB**
Project list – Soak away + tarmac parking area
 13. **Date of next meeting 15th February at 8pm.**