

Minutes of Whaddon Planning Committee meeting held on 11th April 2011 at 7.15p.m. in the Village Hall, Church Street, Whaddon, nr Royston, Hertfordshire, SG8 5RY.

Present: Chair Cllr M Peyton
 Committee members Cllr W Burchett, Cllr L Ginger (from 7.18pm), Cllr C Rose
 Clerk Mrs G van Poortvliet
 Parishioners 1 present

1. **Apologies for absence** – received from Cllr P Neale.
2. **Disclosure of interests** - none declared.
3. **Signing of minutes from the last Planning Committee meeting (24th February 2011) – Resolved** that the minutes be signed by the Chair as a true and correct record.
4. **Comments from the public** – none.
5. **Planning applications S/0436/11 and S/0437/11, 8 Church Street, Whaddon for retention of and alterations to conservatory and erection of conservatory (part retrospective):**
 - 5.1 **Discussion of planning application** – the application was discussed.
 - 5.2 **Agreement of Parish Council Recommendation and Comments** – Resolved: that the Parish Council recommend approval of the application.
6. **Consideration of draft letter to be sent to Applicants for Planning Permission** – the draft letter produced by the Clerk was discussed and some changes suggested. Action: the Clerk to amend draft letter and circulate to Planning Committee.
7. **Items for next meeting** – consideration of letter to be sent to residents who have carried out building work/alterations without the necessary planning permission in place. Action: the Clerk to draft a letter.

The meeting closed at 7.26pm.