

Whaddon Village Hall and Recreation Ground Trust

Committee Meeting – Whaddon Village Hall on 5th March 2013 8pm

Present: Jenna Lewis –Chairman
Karen Coningsby - Secretary
Wendy Evans – Vice Chairman
Deborah Townsend Carol Ginger
Natalie Hanlon

Holding Trustee: Lee Ginger

1. **Welcome**

The Chairman welcomed members to the meeting.

2. **Apologies for absence**

Apologies were received from Peter Haselden and Nikki Morton.

3. **Declaration of Interest**

No declarations of Interest.

4. **Minutes of previous meeting**

Minutes of the previous meeting held on the 5th February 2013 were signed by the Chairman as correct. The date on the minutes was corrected to the 5th February from 5th January.

5. **Matters Arising**

- ROSPA Report – Wendy Evans emailed Neil Gallery he suggested getting in touch with Fenland to see if they would do an inspection and report. He thinks it needs doing in May.

WE

6. **Correspondence**

- A letter was received from Rita Monks regarding starting up a luncheon club when the hall is renovated.
- A letter was received from Roger Poortvliet regarding table tennis.
- Jenna has been in contact with the Solicitors regarding the trust deeds and changes to elected and appointed trustees who have resigned and been appointed. This is still being updated
- Lee Ginger and Wendy Evans have had a meeting with Ian from Sharman, Knowles Partnership regarding the technical costing for heating and electrics. We will go with a heat source pump and under floor heating. We have decided not to go with extra panel heating and a second meter. Lee

thought the fire alarm system seemed quite high. We voted unanimously not to have secondary heating. We are still waiting for the building works costing.

- Jeremy will come and oversee the meeting to move the electrical meter. Need to look at economy 7 meter.
- 4 builders will be contacted to put in a quote to do all the work on the refurbishment. Wendy to phone to chase this up as we would like the tender back by the next meeting on the 2nd April. We will have one builder to do all the work.
- Carol Ginger has drawn up a plan for the kitchen. Wendy will forward this to Sharman, Knowles Partnership.

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7. **Treasurer's report**

No report.

8. **Fundraising**

- ECB update – nothing to report
- Wendy Evans has applied for several grants and has received more information from Philip Peacock.
- Garfield Weston - £15,000.00 they have acknowledged receipt of application.
- Bernard Sunley - £20,000.00 have included letters from Rita Monks and Roger Poortvliet and new accounts from Peter Haselden.
- Co-op - £1100 for folding tables used prices from Go-Pak.
- Ridgeons - £750 for chairs
- Cole Charitable Trust - £750 for chairs.
- Andrea Cook has offered to do the Whaddon Waddle
- Carol Ginger has signed up to National Council Voluntary Organisation
- Amey Sepo – still holding the application waiting on quotes.
- Could Sharman and Knowles help with the energy grants. Jenna Lewis to check if she still has the lists.

JL

9. **Lettings**

No new lettings only a few enquires. Nickies fitness is starting again with Wednesday evenings, Friday mornings (Boxersize) and in May yoga.

No booking have been taken for after May.

The church has been offered for booking so we don't loose on lettings.

10. **Maintenance**

The water heater in the loo has been mended. £17 for a new knob.

- Painting of the railings – date suggested is the 4th May. Could provide bacon rolls and tea and coffee.

- Cricket nets – Jenna to ask what advice has been given with regards to the position of the nets. There has been an over whelming concern on the position mention near the children’s play area. Jenna to speak to the insurance company.
- Bollards – The bollards will be taken out for Easter.

JL

13. **Date of next meeting – Tuesday 2nd April 8pm in Village Hall.**

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