

Whaddon Village Hall and Recreation Ground Trust

Committee Meeting – Whaddon Village Hall 3rd November 2014 at 8pm

Present: Wendy Evans – Vice Chairman
Karen Coningsby - Secretary
Deborah Townsend Amy Walker
Amanda Silvester

Holding Trustee: Lee Ginger

1. **Welcome**

The Vice Chairman Wendy Evans welcomed members to the meeting.

2. **Apologies for absence**

Apologies were received from Jenna Lewis, Carol Ginger and Peter Haselden.

3. **Declaration of Interest**

There were no declarations of interest.

4. **Minutes of previous meeting**

The minutes of the 6th October 2014 were signed by the Vice Chairman as correct.

5. **Matters Arising**

1. 2013 charities return. And am partially through 2014 one. We have until January to complete 2014 one.
2. Karen Coningsby to chase Neil Gallery re the playground matting.
3. Peter Haselden to send accounts to the Accountants.

JL

KC

6. **Correspondence**

Deborah Townsend has the license for the Halloween disco as this has been cancelled Deborah will need to be reimbursed.

7. **Playground**

The attempt by the Trust to organise weekly inspections has not been successful therefore there seems little point in continuing next year with this. It was suggested that Village Handyman Nathan Morely could be asked to help in help with emptying the bins in the months of April till September which would help David Evans and allow him just to concentrate on inspecting the equipment, however we will have to check with the parish council as to whether this could come under their jurisdiction . David Evans reported that all is well at the moment with the equipment.

8. **Veranda**

We still have no start date from Trulight and Wendy Evans is still waiting for the Quote for the Facia boards and gable ends.

9. **Treasurers Report**
No report Karen Coningsby to email Peter Hasleden. KC

10. **Fundraising**
Halloween Disco – This had to be cancelled due to lack of support and as a result Steve Cross the DJ has asked for a binding contract for the New year’s Eve party. This has been agreed by the Trust Wendy Evans has signed and half the money has been paid KC
Quiz Night – 15th November We need to cancel this if we don’t get any more interested. Karen Coningsby to send an email around to those who have been before. After the meeting a good result from the email we now have several tables interested. WE
New Year’s Eve Party – 31st December. Steve Cross will do the disco. Wendy Evans has decided to send an email around regarding this. Bring and share food. Bring your own drinks. We will need at least 50 people for this to happen. If we do cancel we will need to pay Steve half.

11. **Lettings and Maintenance**
Lettings – We have quite a few good booking dog training being one of them.
A Photographer has hired the hall for children’s portraits on the 22nd November
A couple have enquired about next year for a wedding.
Lights and Alarm check - this has been carried out.

12. **Maintenance** – None.
Break in
The crime prevention officer has been out and a suggestion is dawn to dusk light which will be on all the time during this Period. Wendy Evans has spoken with Mike Monks regarding Neighbourhood Watch money which Wendy suggested they had £400. Mike has sent an email around and they only have £247.60. We could also purchase a dawn to dusk bulb in the light above the front porch. Lee Ginger to look into purchasing two mock CCTV cameras. LG

13. **AOB**
Ian Knowles has been in touch with regards to the final inspection dealing with any snags. There are a few snags with the plasterwork on the walls again. The Electrical and lighting inspections needs to be done and there is a 5% retention fee still to be paid. They want to meet after the 10th November. LG
Lee Ginger to contact Ian Knowles.
We need to put a protection on the recreation ground and designate this green space so it cannot be built on. This was

agreed and will be dealt with by the Parish council.

13. **Date of next meeting – 1st December 2014 at 8pm in Village Hall.**

DRAFT