

Whaddon Village Hall and Recreation Ground Trust

Committee Meeting – Whaddon Village Hall 6th October 2014 at 8pm

Present: Jenna Lewis –Chairman
Karen Coningsby - Secretary
Peter Haselden - Treasure
Wendy Evans – Vice Chairman
Carol Ginger Amy Walker
Amanda Silvester

Holding Trustee: Lee Ginger

1. **Welcome**

The Vice Chairman Wendy Evans welcomed members to the meeting.

2. **Apologies for absence**

Apologies were received from Deborah Townsend

3. **Declaration of Interest**

There were no declarations of interest.

4. **Minutes of previous meeting**

The minutes of the 1st September 2014 were signed by the Vice Chairman as correct.

5. **Matters Arising**

1. Jenna Lewis will write the annual report for the commissioners.

JL

6. **Correspondence**

Social Investment grant – available 5000 & 10000.

Pre-feasibility grants are still available but the deadline is **MIDDAY 31 OCTOBER. Applications received after noon will not be considered.**

These are grants of £5,000 to £10,000 which are designed to help you build the internal capacity of your organisation to be able to deliver services or take on ownership of buildings and land.

You can find [download an application pack](#) on our website by registering interest.

7. **Playground**

The work has been carried out by Fenland as per quote. It has been done well. The rope has been substituted with chain and

looks much better. David Evans is still checking monthly. On the 4th October 2014 in the morning some parishioner carried out brushing the mats around the equipment. It looks much better. Neil Gallery suggested using some of the party in the barn money to have someone to come in a do professionally. We could leave this until next spring. David Evans to carry on and deal with the edging. Karen Coningsby to chase Neil Gallery.

KC

8. **Veranda**

The quote from Trulight has been accepted by the Parish Council. Drawing and figures went back to Trulight. The Invoice needs to be made out the to the PC. Trulight can't give us a date to start but they may be able to start in approx. 4 weeks. Should be done by Christmas.

Guttering – the quote does not included the Gable ends. PC are prepared to pay £700. Peter Haselden has agreed to pay £1000. The guttering will be Aluminium which will be stronger and wider as well. The quote as for guttering, downpipes and side Fascia's. Wendy Evans to get quote for the gable ends fascia boards.

9. **Treasurers Report**

£3500 + £500 in bank. We need to try and get two invoices from Trulight so the Parish council can get the VAT back. Will be about £2000 inc VAT.

Some parishioners would like to start a Film club. They will need a screen and projector. They may be able to get some S106 money from the PC as a start up club. Peter Haselden needs to get the accounts to the accountants. Peter will also add to the Trustee's report.

PH

10. **Fundraising**

Macmillan Coffee Morning – They raised £355 very good effort. May be we should draw up a list of what Charities we want to support. We have decided to support 4 Charities a year. After that it has to be reviewed.

Halloween Disco – Deborah Townsend will get the license and do some posters. Karen Coningsby to send an email to Mike Monks. Amy Walker is buying Halloween Decorations. £5 adults £3 under 14yrs and under 5's are free. Steve Cross would like to start up at 3pm.

DT
KC

Quiz Night – 15th November teams are slowly coming in. Karen Coningsby to send Mike Monks an email.

KC

New Year's Eve Party – 31st December. Steve Cross will do the disco.

11. **Lettings and Maintenance**

PPR-PPL License – About £95 per year. We may need to charge a little extra to use the license. Will pay the minimum cost. Wendy Evans talked to Acre re license. They advised us to get one. We will apply from the 1st April as it will be the first full year. If a hirer is hiring the hall and using music it

will needed to be checked out if they have a license. Lee Ginger will apply for the license.

LG

Cricket Fence - Peter Haselden will talk to his grounds man re rabbits. Wendy Evans has been offered a discount on some netting. Cricket club should apply to S106 money. Trustees suggested that the netting comes down.

1. What cost
2. Seek S106 money
3. Bring the cost back to the Trust.

Lights and Alarm check - this has been carried out.

Window cleaner - The windows have cleaned on the outside for £20. This will be done every three months. Wendy Evans will ask if the insides can be done next time.

WE

Lettings – Most Saturday are booked.

Table tennis, Yoga, 2 Pilates, coffee morning, Dog training are regulars. Dog and Bone came on Friday for the whole day and paid £81. We have a lot of Birthday parties booked. Wendy says the cleaning is going well.

Maintenance – David Evans keeps mending the toilet seat in the middle toilet. We need to purchase a better one.

12. **Break in**

Lee Ginger gave a statement. Damage was minimal. Emergency doors are vulnerable. We do not need to go overboard on security. The policeman never mentioned an alarm. We need a couple of PIR's on top light. The vandals disabled the master switch for the lights and fire alarm. We could invest in a security camera. The Police don't think the fence needs to go back up. We need a couple of bolts on the emergency doors and a piece of wood as a jammie. We would have 2 fake CCTV cameras. Lee Ginger to have a look. Lee Ginger to ask Steve Coningsby to repair the door and make a wooden jammie.

LG

13. **AOB**

We should always have a list of capital project.

Lamp

Acoustic Panels

Finish off tarmacking around the hall

Changing Rooms

This can be included in Peter Haselden's report.

13. **Date of next meeting – 3rd November 2014 at 8pm in Village Hall.**