

Whaddon Village Hall and Recreation Ground Trust
15th January 2024 at 8pm

Present: Jonathan Birch - Chairman
Karen Coningsby – Secretary
Peter Haselden – Treasurer & Vice Chairman
Steve Coningsby, Claire Hales, Gabby Van Poorvliet,

Holding Trustees – Lee Ginger

1. Apologies for absence

Apologies were received from Marine Boulter, Terry Allison & Steve Argent

2. Declaration of Interest

There were no declarations of interest.

3. Minutes of previous meeting

Minutes of the meeting on the 27th November 2023 were agreed and signed by Jonathan Birch.

4. Matters Arising

- **Web Site** – Lee to update at next Trust meeting. **LG**

- **Poo Bins** – The bin has been moved and put in a better place.

- **Heating** – The heating in the main hall has been set to 18 degrees as after the pump was fixed it had defaulted to 16 degrees.. The other hall is still set at 16 degrees this still need to be changed.
The main hall is warmer than what it was. Jonathan Birch has written to Eco Energy. Here is their reply - “I am sorry to hear you were unhappy with Vaillant, I hope they have managed to resolve the issue for you. Unfortunately, we cannot comment or advise on the terms and conditions of Vaillant call out visits as this is separate to our company. Thank you for making us aware of your experience with them though so I can let my team know about the manufacturers after care.” Jonathan was not happy with their reply. The maintenance is due in March 2024. Will look around to see if we can find anyone else to undertake the maintenance.

- **Flowers** - The netting of Flowers has been removed. The group of ladies who knitted and crocheted agreed it was time for them to come down.

- **Decoration and Christmas Tree** - A party that hired the hall decided to take the decorations around the hall down and moved the Christmas tree so a bouncy castle could be inflated. Decorations, some of which had been create by Whaddon parishioners. The hireree was contacted but, no response. When the decorations and Tree go up this year, we will put up signs as not to touch the decorations and tree.

5. **Correspondence**

We received a letter of resignation from Paula Tucker. Due to ill health, she has resigned from the Trust. We thank Paula for her contribution.

6. **Building, Lettings and Maintenance**

Light & Alarm check - Terry Allison checks lights and alarm.

Paint outside of Hall – Stewart Littlefair has accepted to paint the outside of the hall. Starting date is in March. It was suggested that maybe June would be better to paint the outside as the wood would be dryer. He could still come and do the preparation. Colours suggested were brown or sage green. Peter Haselden to agree with Stewart if he can do this in June. The committee need to agree on a colour. This decision will need to be made by the next committee meeting. **PH**

Garage – The plans and quote are out of date. The plans need to be reviewed and new quotes obtained and then presented to the Village Hall and Parish Council. It was estimated to do the rebuild of the garage would be over £50,000. After a wide ranging discussion it was agreed that it would be better to refurbish the garage and add a shed or similar construction to add additional space. Peter Haselden to speak with David Grech. **PH**

Even for a refurbishment there will be additional money required. Once we understand the cost then the committee will need to see what grants are available and what further fund raising would need to be done.

Solar Panels – There was a follow up discussion on Solar Panels as an alternative and cheaper method of heating the village hall. It was agreed to investigate the cost of these plus what grants are available. There are grants available. We will need costings to get a grant. Jonathan Birch to email ACRE to see if there are any companies out there, we can approach for quotes. **JB**

Disabled pull cord - This has now been fixed and a hook has been put up in the cupboard where the chairs and tables are kept.

Cleaner cupboard light - Karen Coningsby asked Jonathan Burgess to have a look at the light in the cupboard and the hallway. The light in the cleaner's cupboard is now working. The light in the hall may be a sensor light. **KC**

7. **Playground**

Nothing to report from Jonathan Burgess. We are in discussion as to whether we need more equipment e.g. adult sports equipment. We will need to look for grants. Would we need 3rd party liability Insurance? **All**

8. **Finance.**

£9,100 revenue

£8,000cost

£1,100 profit

£38,700 cash

A deposit account has been opened with HSBC of which £35,000 has been deposited.

It was suggested that any monies for the Playground account if any is now included in our main account.

Parish Council has a fund of £10,000 can be used for the Playground/recreation ground/car park.

Lee Ginger said the the Parish Council will start cutting back on the insurance for the Village Hall over the next 4 years. It was pointed out that as the landlord the Parish Council should be paying for the building insurance. Peter Haselden will look at the split between building and non-building in the policy.

Parish Council will continue to pay for the grass cutting.

9. Polices & Procedures on hold

JB/KC

Karen Coningsby and Jonathan Birch to draw up a list below is what has been on all previous minutes.

Production of policies is on-going:

Safeguarding – Karen Coningsby

Health & Safety - ??

Finance – Peter Haselden

Trustee Rolls & Responsibilities – Gabby Van Poortvliet has sent shortened version to all Trustees.

Jonathan Birch to up date the deeds.

10. Events

Film Night – As Paula Tucker has resigned we need someone else to take this on . Jonathan Birch will speak with Steve Cross with dates to see when he is free. We will need a tens license. Top Gun Maverick is a possible movie choice. Charge £5 each. Hopefully will be able to have at least 1 film before the evenings get lighter.

JB

Quiz Night – Jonathan Birch as offered to run one. Possibly May time.

JB

Race Night – Jonathan Birch to speak with Anita Birch to see if they have CD. It has been confirmed that they do have one. Possibly September with a BBQ.

11. AOB – Roberts Jaggs Family would like to have a bench in honour of him. The trust is very happy for this to happen.

Parish Council have some free trees to be planted and will be getting some more. There are proposals on where these trees could be planted. This needs to be finalised.

Karen Coningsby to ask Jonathan Burgess to have a look at the clock in the Village Hall as it is inaccurate.

KC

For the next AGENDA - Web Site update

Dates for this year.

2024

4th March

20th May

1st July

2nd September

4th November

6th Jan 2025

Meeting finished at 9.11pm.

Date of next meeting 4th March 2024 at 8pm