

Whaddon Village Hall and Recreation Ground Trust
1st September 2025 at 8.30pm

Present: Jonathan Birch – Chairman
Karen Coningsby – Secretary
Steve Coningsby & Steve Argent

1. Apologies for absence

Apologies were received from Marine Boulter, Claire Hales, Gabby Van Poorvliet, Peter Haselden and Lee Ginger.

2. Declaration of Interest

There were no declarations of interest.

3. Minutes of previous meeting

Minutes of the meeting on the 7th July 2025 were agreed and signed by Jonathan Birch Chairman.

4. Matters Arising.

- **Fire Prevention Policy** -Terry Allison is going on the Fire Prevention in your community building by ACRE. Terry is also helping with the Fire Policy with Gabby Van Poorvliet. Karen Coningsby to email Terry and copy in Gabby. This is now a legal requirement. TA/
GVP
KC
- **Holding Trustee and Lease** – Jonathan Birch has contacted the Solicitors that Acre use to sort out the legal part of the deeds. Jonathan to chase them up. JB
- **Painting of inside of Hall** – Karen Coningsby to contact Stuart Littlefair to see when the painting will be completed. KC

5. Correspondence

No correspondence only emails which have been sent to all trustees.

6. Building, Lettings and Maintenance

Light & Alarm check - Terry Allison checks lights and alarm.

Veranda & Garage - Parish Council have agreed to go contribute £6.500 to the cost of the refurbishments, this is about 50% of the overall cost. GVP

Peter Haselden would like to get a metal shed for the Roller. Gabby Van Poorvliet to find the email she has sent before and resend them

Garage door – We have received two formal quotes and one verbal quote:

1. £2500 +VAT Ace Garage Doors
2. £2800 + VAT Acorn Garage Doors
3. Verbal quotation of £3,000 from GDF Royston

Steve Argent suggested getting a quote from Kemp Garage Doors.

All the quotations specify a white door as any other colour adds at least £500 to the cost. JB

It has also been noted that the garage door will need a new post. Steven Coningsby has an Oak

post he can put in place on the righthand side.

Broadband – Contract will be coming to an end. It was proposed to go with Sky as they are £20/month for a 2yr contract. All at the meeting agreed but needed formal approval as a number of the committee were not in attendance.

Cage quote – Morley Manufacturing were having issues with the Galvanisers but, should be on site by the end of the month.

7. Playground

Everything is OK nothing to report. Clare Hales said there are Grants accessible for playground equipment. We will need to decide what we need for the future.

ALL

8. Finance. – No update.

9. Polices & Procedures

Finance Policy Everyone has read the Finance Policy. Gabby Van Poorvliet is going to check it over from a Finance view. Need an update.

10. Events

Race night later in the year TBC and a quiz night

Movie Night – Possibly in November and could be Wicked.

Karen Coningsby to write a letter to the Fete Committee.

Could someone volunteer to send a write up for the village news letter.

**JB
KC**

11. AOB - Karen Coningsby to message Nathan Morley - Morley Manufacturing regarding the rail missing in the fence and sorting out the grate.

12. Dates for meetings

3rd Nov

5th Jan 2026

13. Meeting finished at 8.35pm.

Date of next meeting 3rd November at 8.pm