

Whaddon Village Hall and Recreation Ground Trust
3rd November 2025 at 8.30pm

Present: Jonathan Birch – Chairman
Karen Coningsby – Secretary
Steve Coningsby, Claire Hales,
Gabby Van Poorvliet & Marine Boulter
Holding Trustees: Terry Allison & Lee Ginger

1. Apologies for absence

Apologies were received from Peter Haselden & Steve Argent

2. Declaration of Interest

There were no declarations of interest.

3. Minutes of previous meeting

Minutes of the meeting on the 1st September 2025 were agreed and signed by Jonathan Birch Chairman.

4. Matters Arising.

- **Fire Prevention Policy** -Terry Allison is going on the Fire Prevention in your community building by ACRE. Terry is also helping with the Fire Policy with Gabby Van Poorvliet. Karen Coningsby to email Terry and copy in Gabby. This is now a legal requirement.
- **Holding Trustee and Lease** – Jonathan Birch has contacted the Solicitors that Acre use to sort out the legal part of the deeds. Jonathan to chase them up.

TA/
GVP
KC

JB

5. Correspondence

No correspondence only emails which have been sent to all trustees.

6. Building, Lettings and Maintenance

Light & Alarm check - Terry Allison checks lights and alarm.

Inside hall - painting all complete.

Veranda & Garage - Parish Council have agreed to go contribute £6.500 to the cost of the refurbishments, this is about 50% of the overall cost. Veranda is complete and garage door has been ordered.

Peter Haselden would like to get a metal shed for the Roller. Gabby Van Poorvliet to find the email she has sent before and resend them.

GVP

Broadband – Contract will be coming to an end. It was proposed to go with Sky as they are £20/month for a 2yr contract. All agreed that we do need WiFi in hall. Karen Coningsby has been asked when will it be connected again as a few clubs have asked.

Water pipe leak – Cambridge water would not fix it said it was the wrong side of the pipe and we had to get it fixed. Neil Smith as asked to do send a quote all agreed and the leak was fixed.

7. Playground

Everything is OK nothing to report. Claire Hales said there are Grants accessible for playground equipment. We will need to decide what we need for the future. **ALL**

8. Finance. – No update.

9. Polices & Procedures

Finance Policy Everyone has read the Finance Policy. Gabby Van Poorvliet is going to check it over from a Finance view. Need an update. **GVP**

Fire prevention policy- Let hirers know they are responsible and if needs be they have to make sure the hall is vacant and meet at the assembly point Terry Allison is to draw up a map. **TA**

Evacuation procedure on the wall in the porch. **SC**

10. Fire Door – Steve Coningsby has the fire door for the back hall.

Events

French Night – 6th December £10/ticket &.30pm. Tickets are selling well.

Race night later in the year TBC and a quiz night

Movie Night – Possibly in November and could be Wicked.

Quiz Night - January 2026

Could someone volunteer to send a write up for the village newsletter.

11. AOB - Steve Coningsby ask if the garage could be divided. Jonathan Birch doesn't think the Village Hall should pay for a shed for the roller. This need looking into.

12. Dates

5th Jan 2026

2nd March

18th May

6th July

7th September

2nd Nov

4th January 2027

13. Meeting finished at 8.50pm.

Date of next meeting 5th January at 8.pm