

Whaddon Village Hall and Recreation Ground Trust
7th July 2025 at 8.30pm

Present: Peter Haselden – Treasurer & Vice Chairman
 Karen Coningsby – Secretary
 Claire Hales, Gabby Van Poortvliet, Steve Coningsby & Marine Boulter

1. Apologies for absence

Apologies were received from Jonathan Birch, Steve Argent and Lee Ginger.

2. Declaration of Interest

There were no declarations of interest.

3. Minutes of previous meeting

Minutes of the meeting and AGM on the 19th May 2025 were agreed and signed by Peter Haselden Vice Chairman.

4. Matters Arising.

- **Fire Prevention Policy** -Terry Allison is going on the Fire Prevention in your community building by ACRE. Terry is also helping with the Fire Policy with Gabby Van Poorvliet. Karen Coningsby to email Terry and copy in Gabby. This is now a legal requirement.
- **Holding Trustee and Lease** – Jonathan Birch has contacted the Solicitors that Acre use to sort out the legal part of the deeds. Jonathan to chase them up.
- **Painting of inside of Hall** – Quite a few dates have been blocked out in the diary for Stewart Littlefair.

TA/
GVP
KC

JB

5. Correspondence

No correspondence only emails which have been sent to all trustees.

6. Building, Lettings and Maintenance

Light & Alarm check - Terry Allison checks lights and alarm.

Quotes for Redeemable work and Garage

Job No	Job	Geoff Hyland	GH Notes	Taylor Turner	TT Notes	William Winter	PH Comments
1	Garage: Redo roof tiles and replace wood soffit on side of basketball	£980	Decorating of wood to be done by someone else	£1,992	(inc VAT)	£2,300	Geoff Hyland: question whether to do soffit in wood or UPVC plastic (no painting or maintenance required)
2	Garage: redo all other soffits and also add black shiplap around garage.	£1,680	Dark grey plastic shiplap	£6,816.00	UPVC cover fascia and soffits, black Cedral shiplap	£6,000	Geoff Hyland, but get the black Cedral shiplap, not the dark grey plastic

3	VH veranda: redo roof with existing slates, redo frame in wood, replace one post, raise pitch two courses of bricks, new lead work, new gutters/downpipe.	£7,525	Decorating done by someone else	£7,148.40	Metal roof (chuck tiles).	£10,000	Geoff Hyland (I'd like to reuse the slates, he also includes new post in quote, and also the leadwork)
4	VH back corner: repoint the bricks, put metal ties into the corner	TBD	Need to tell him what sort of ties to use	£2,208	Connect LH pipe to the existing manhole.		Undecided: need to get info on the metal ties (don't think we need to get T&T to manufacture their own), so probably Geoff Hyland
5	VH guttering on side facing south: remove RH downpipe, change pitch of gutter so all flows into the LH downpipe.	£240		£1,356	Make the metal joints themselves		Geoff Hyland (T&T still to send gutter-only quote)

Geoff Hyland has been offered the job for Garage and Veranda all agreed. Steve Coningsby will oversee the work carried out by Geoff Hyland.

Guttering and Veranda Perter Haselden will approach the Parish Council for a grant.

Geoff Hyland may also be offered the Insurance job.

SC

Cage quote – Morley Manufacturing £1,595 (no VAT charge) Galvanised Steel fitted on site.

Milton Precision Engineers £1,150 +VAT

Decided to keep it local as Morley Manufacturing also did the cage around the Heat Source Pump.

All agreed. Karen Coningsby to Contact Nathan Morley.

KC

Peter Haselden would like to get a metal shed for the Roller. Gabby Van Poorvliet to find the email she has sent before and resend them.

7. Playground

Everything is OK nothing to report. Clare Hales said there are Grants accessible for playground equipment. We will need to decide what we need.

8. Finance.

Loss £9,000

Positive £ 6,500 excluding the one off renovation work the result £6500 net income.

We have made a loss already this year. £2,700 loss.

Income £2,384

Cost £4,655

£30,260real cash

9. Polices & Procedures

Finance Policy Everyone has read the Finance Policy. Gabby Van Poorvliet is going to check it over from a Finance view.

10. Events

Fete is 12th July – Need more volunteers. Lots of stall – more village one and 9 trade stalls.
They will be plenty of water available as it is going to be very hot. Time has changed this year from 1
– 4pm
Race night later in the year TBC and a quiz night

JB

11 AOB No AOB

Gabby Van Poorvliet has sent here apologies for the next meeting in September.

13. Dates for meetings

1st September

3rd Nov

5th Jan 2026

14. Meeting finished at 8.30pm.

Date of next meeting 1st September at 8pm